

AGENDA

Meeting: Chippenham Area Board
Place: Goss Croft Hall, Startley Road, Upper Seagry, Chippenham, Wiltshire, SN15 5HD
Date: Monday 23 July 2018
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Will Oulton (Democratic Services Officer), direct line 01225 713935 or email william.oulton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ashley O'Neill, Queens and Sheldon
Cllr Baroness Scott of Bybrook OBE,
Bybrook
Cllr Bill Douglas, Hardens and England
Cllr Andy Phillips, Cepen Park and
Redlands
Cllr Nick Murry, Monkton

Cllr Ross Henning, Lowden and
Rowden
Cllr Peter Hutton, Cepen Park and
Derriards (Vice-Chairman)
Cllr Howard Greenman, Kington
(Chairman)
Cllr Melody Thompson, Hardenhuish
Cllr Clare Cape, Pewsham

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Apologies</p>	
<p>3 Minutes (<i>Pages 1 - 6</i>)</p> <p>To approve and sign the minutes of the meeting held on 4 June 2018.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 7 - 10</i>)</p> <p>To include:</p> <ul style="list-style-type: none"> a) Youth Parliament b) Special School Consultation 	7:05pm
<p>6 Local Youth Network (<i>Pages 11 - 16</i>)</p> <p>To consider the update and the recommendation to make the following award:</p> <ul style="list-style-type: none"> - Youth Adventure Trust - £3,000 	
<p>7 Waste Collection Service Changes</p> <p>To receive a presentation on the changes to waste collection</p>	
<p>8 Community Asset Transfer (<i>Pages 17 - 30</i>)</p> <p>To consider the officer's request to agree a supplement to the decision in connection with the Area Board meeting of 13th March 2017.</p>	7:30pm
<p>9 Community Updates (<i>Pages 31 - 52</i>)</p> <p>To note the written updates provided and answer any questions arising from the floor:</p> <ul style="list-style-type: none"> i. Parish and Town Councils ii. Wiltshire Police iii. Dorset & Wiltshire Fire and Rescue Service iv. Wiltshire Clinical Commissioning Group (CCG) v. Health Watch Wiltshire 	7:40pm

- vi. Health & Wellbeing Group and Champions
- vi. Community Engagement Update
- vii. Other Community Groups

10 **Funding** (*Pages 53 - 64*)

7:50pm

To consider the following awards:

- Rag and Bone Art CIC - Community Life Drawing Sessions - £1,273
- Radio Handsets for Town Centre Night Time Economy - £1,250

11 **Community Area Transport Group (CATG)** (*Pages 65 - 120*)

8:00pm

To consider the report arising from the last meeting of the CATG and any recommendations within.

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Next meeting date**

The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.

The next meeting will take place on 8th October 2018.

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Council Chamber - Council Offices, Monkton Park, Chippenham,
SN15 1ER
Date: 4 June 2018
Start Time: 7.00 pm
Finish Time: 8.46 pm

Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer), Tel: 01225 713935 or (e-mail) william.oulton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Andy Phillips, Cllr Ross Henning,
Cllr Howard Greenman (Chairman) and Cllr Melody Thompson

Total in attendance: 22

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
30	<p><u>Election of Chair 2018/19</u></p> <p>Will Oulton, Senior Democratic Services Officer, opened the meeting and called for nominations for the position of Chairman.</p> <p>Councillor Peter Hutton, seconded by Councillor Ashley O’Neil proposed Councillor Howard Greenman.</p> <p>There being no other valid nominations, the Senior Democratic Services Officer announced:</p> <p>Councillor Howard Greenman was elected Chairman of Chippenham Area Board for the ensuing municipal year 2018/19</p>
31	<p><u>Election of Vice-Chair 2018/19</u></p> <p>Councillor Howard Greenman presided over the election of Vice-Chairman.</p> <p>Councillor Howard Greenman proposed, seconded by Councillor Bill Douglas, that Councillor Peter Hutton for the position of Vice-Chairman.</p> <p>There being no other nominations, it was announced that:</p> <p>Councillor Peter Hutton was elected Vice-Chairman of Chippenham Area Board for the ensuing municipal year 2018/19.</p>
32	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
33	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillors Baroness Scott of Brybrook OBE, Nick Murry, Clare Cape and Inspector Nick Luffman,</p>
34	<p><u>Minutes</u></p> <p>Resolved</p> <p>That the minutes of the meeting held on 19 March 2018 were agreed a correct record and signed by the Chairman.</p>
35	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>

36	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the meeting's attention to the announcements included in the agenda pack;</p> <ul style="list-style-type: none"> - Fostering - Salisbury <p>The Chairman also highlighted the upcoming Chippenham Older Peoples Forum Event on the 22nd June.</p>
37	<p><u>Local Youth Network (LYN) Update</u></p> <p>The meeting received an update on the activities of the local youth network and considered recommendations regarding the award of youth grants.</p> <p>Matters highlighted included: the funding available this year; upcoming projects and how some had been developed to meet assessed needs; how vulnerability is assessed and discussed with relevant agencies; the building of links between local groups and central provision; how projects can support the reduction in anti-social behaviour; the wider work of community groups including the events to celebrate the 20 year anniversary of the Kandú Arts organisation; the work of the Rise Trust to develop volunteers to support the work of projects, and the links to schools; that the Rag and Bone Theatre had recently given an update to the Area Board.</p> <p>Resolved</p> <p>To note the update, and the make the following awards:</p> <ul style="list-style-type: none"> • The Rise Trust Summer Cafe £5274.00 • The Rise Trust Friday cafe £5756.00 • Rag and Bone Youth Theatre Creative Giants £3200.00 • Kandú Arts £5000.00
38	<p><u>Supporting those with SEND into Employment and Internships</u></p> <p>Officers from the Wiltshire Employment Support Team, attended the meeting to provide information on how her team support those with SEND (including Asperger's and Autism) into internships and employment.</p> <p>Matters highlighted in the course of the presentation and discussion included: the wider support team helping those with SEND into work; the support that coaches can give individuals and to companies/organisations; the wider benefits for individuals including greater confidence; the ongoing support that people have in work; the experience of the team working with large and small organisations; the routes to employment through volunteering and internships; the processes and tactics that support people in work; the challenges facing individuals including: travel problems, less advanced social skills and accessing</p>

	<p>information/applications on line; that the team offers support to employers for free; how people are referred to the service; and the links to the teams working with care leavers.</p> <p>A copy of the video presented can be found via: https://www.youtube.com/watch?v=c8j9dh0liP8</p> <p>The Chairman thanked the officers for their presentation.</p>
39	<p><u>Electoral Review</u></p> <p>The Chairman welcomed Councillor Richard Clewer, Chairman of the Electoral Review Committee, to give a presentation on the Electoral Review that the Local Government Boundary Commission is currently undertaking and relevance to each community area.</p> <p>Matters highlighted in the course of the presentation and discussion included: the need to achieve electoral equality and the number of divisions that have too large a variance thus triggering a review; that the review is undertaken by the Boundary commission, and the Council and other partners were consultees; that the Commission will take a view about the number of councillors; that once this has been decided, a consultation about the new boundaries will be undertaken; that Parliament will have the final say on the proposals; that Wiltshire Council will make their own submission in response to the consultation; the possible implications for the community area and the impact on Area Boards; the projections for the electorate; that the new boundaries will be in place by the election in 2021; how the wider community and groups can put their views in and the likely timetable.</p> <p>Resolved</p> <p>To note the update</p>
40	<p><u>Appointment of Outside Bodies and Working Groups</u></p> <p>The meeting considered the report which asked the Area Board to make appointments to outside bodies and working groups.</p> <p>Resolved</p> <p>To appoint representatives from the Area Board to sit on the following Outside Bodies.</p> <ul style="list-style-type: none"> · Chippenham Local Youth Network (LYN) – Cllrs Peter Hutton and Melody Thompson · Chippenham Health & Wellbeing Group – Cllr Peter Hutton · Chippenham Safer and Strong Communities Group – Cllrs Peter Hutton and Nick Murry

	<p>To appoint members of the following Area Board working groups.</p> <ul style="list-style-type: none"> - Chippenham Community Area Transport Group (CATG) – Cllrs Ross Henning, Nick Murry, Ashley O’Neil and Bill Douglas <p>To appoint a Health and Wellbeing and Older Persons Champions</p> <ul style="list-style-type: none"> - Older Peoples Julia Stacey & Barbara Hearn - Carers Champion Alison Butler
41	<p><u>Community Updates</u></p> <p>The Chairman drew the meeting’s attention to the written updates.</p> <p>Cllr Bill Douglas highlighted the issues of support for those coping with substance abuse issues, stating that he had been in discussions with the portfolio holder Councillor Ben Anderson about the best way to address their concerns over recent changes.</p>
42	<p><u>Health & Wellbeing Update</u></p> <p>The meeting was encouraged to attend the next older people’s forum event.</p>
43	<p><u>Funding</u></p> <p>The Area Board considered the report which outlined recommendations for grant awards. Following an opportunity for representations and questions, the meeting;</p> <p>Resolved</p> <p>To make the following awards:</p> <ul style="list-style-type: none"> - Chippenham Museum & Heritage Centre £4,500 - Castle Combe Market Cross Restoration £20,000 - Parkrun defibrillator £815.95 - Monkton Park Primary Outdoor Classroom £5,000 - Grittleton Cricket Pavilion Improvements £3,357 - Cllr Initiative – Neighbourhood Watch Signs £900 <p><i>Reason for decision:</i></p> <p><i>In relation to the Market Cross Restoration, the meeting stated that an exception to the maximum grant award should be made in recognition of the importance of the market cross as national historic monument and for its contribution to local economy.</i></p>
44	<p><u>Urgent items</u></p>

	There were no urgent items
45	<p><u>Future Dates and Close of Meeting</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on</p> <ul style="list-style-type: none">• 23 Jul 2018 7.00 pm• 8 Oct 2018 7.00 pm• 17 Dec 2018 7.00 pm

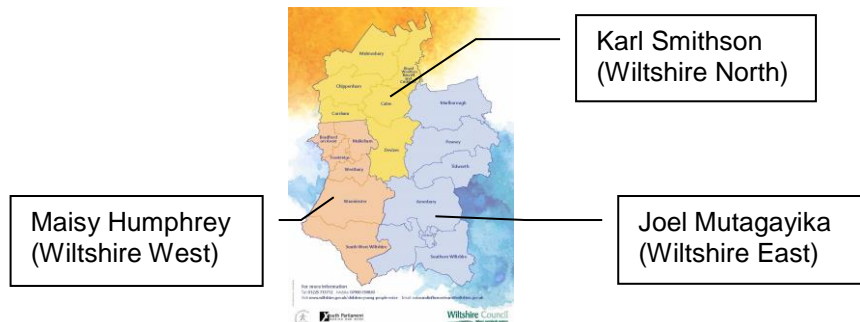
Agenda Item 5

Chairman's Announcements

Subject:	UK Youth Parliament Elections and Activity
Officer contact:	Judy Edwards judy.edwards@wiltshire.gov.uk 07900 759830

1. UK Youth Parliament 2018 elections and activity

UK Youth Parliament provides opportunities for 11-18 year olds to use their elected voice to bring about social change through meaningful representation and campaigning. Members of Youth Parliament (MYPs) are elected annually in every part of the UK. There are currently 349 MYPs. MYPs are encouraged to meet with MPs and local councillors, organise events, run campaigns, make speeches, hold debates and ensure that the views of young people are listened to by decision makers. The most important aspect of any MYP's job is to make sure they represent the views of the young people in their constituency. Wiltshire has three seats on the UK Youth Parliament, with the term of office commencing on 1 March. Information about Wiltshire's MYPs for 2018/19 can be found [here](#).



The role of the MYP is increasingly being recognised at a local and national level. UK Youth Parliament seeks opportunities for MYPs to meet regularly with government ministers, members of the opposition and civil servants. UK Youth Parliament also works to promote the role and influence of MYPs to service providers, e.g. the transport industry and health services.

2. Youth Parliament programme

MYPs come together for an Annual Conference each July at which they debate manifesto points and vote on **ten** issues to take to a national [Mark Your Mark campaign](#). Schools and youth groups are encouraged to register to take part in debate and discussion about these 10 issues, and then vote for those which are most pertinent to them. Almost 1m ballots are cast each year. The top **five** issues are then taken to a debate in the [House of Commons](#) which is chaired by the Speaker of the House. Following these debates, MYPs vote to decide which **two** issues should become the UK Youth Parliament's priority campaigns for the year ahead.

3. 2018 campaigns

The two priority campaigns for 2018 are: i) [Votes at 16 in all public elections](#) and ii) [A curriculum for life](#).

Wiltshire's MYPs have also agreed a set of their own local priorities which they would like to progress in partnership with elected members:

- Bus passes for those under 18
- Whole county litter picking days to include all Wiltshire schools
- Railway station in Devizes

Chairman's Announcements

- Use of new materials for road repairs – plastic roads
- Increase special school provision
- Revisit youth centre provision

4. Wiltshire Assembly of Youth

MYPs are expected to take a leading role in the Wiltshire Assembly of Youth (WAY). WAY is a forum for young people in Wiltshire to express their experience of the needs of children and young people, give their views on services, and offer consultation over policy.

5. Meet your MYP

Councillors are encouraged to contact their MYP, to introduce them to the work of the Council, discuss how the 2018 campaigns can be supported, and encourage wider debate and discussion with young people at Area Board and Full Council level. To make contact and for more information, please contact:

judy.edwards@wiltshire.gov.uk, 07900 759830.

Chairman's Announcements

Subject:	Special Schools Consultation
Web contact:	http://wiltshire.objective.co.uk/portal/education/special_school_provision_in_wiltshire

Over the last few years we have seen significant growth in housing in Wiltshire and this has meant that all our special schools for children and young people with special educational needs and disabilities (SEND) are now full.

We are likely to need at least 220 new special school places by 2026. In the north of Wiltshire this means creating at least 70 additional places for children with complex needs.

We have committed investment to provide these additional places in the north and now it's important to get this right for all our children and young people with complex needs both now and in the future. There are several options to explore how we provide for pupils with special needs in the future and we are encouraging people to have their say by taking part in the consultation which is on the website until 31 July 2018.

http://wiltshire.objective.co.uk/portal/education/special_school_provision_in_wiltshire

Report to Chippenham Area Board
Date of meeting 23.7.18
Title of report Youth Grant Funding

Purpose of the Report:

1. To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
The Youth Adventure Trust	£3000.00	yes

2. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People Local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

3. Main Considerations

- a. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- b. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- c. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- d. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

4. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1 . Chippenham Area Board was allocated for 2017/18 **£32,883**

4.2 The Chippenham Area Board Youth Funding balance for 2017/18 is **£32,883**.

4.3 All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

4.4 It is recommended that the following is approved for funding:

- The Youth Adventure Trust for **£1500**

4.5 The Area Board is asked to note £350 was agreed under delegated authority, for the use of the Blue Bus by the Local Youth Network in Chippenham Carnival on the 14th July.

4.6 If funding is awarded in line with the LYN recommendations outlined in this report Chippenham Area Board will have a Youth Funding balance of **£11,703**.

5 LYN report

5.1 The LYN Management Group continues to be well supported by local partners. New representatives from the college have recently joined.

5.2 A high ropes course will be run by Wiltshire Outdoor Learning Team on the August 27th - 28th 2018. Additional funders, or business sponsors are being sought by the LYNMG to extend this offer for more days in the year.

5.3 The Open Blue Bus has delivered a series of outreach and engagement sessions in Stanley Park, Ladyfields Church, Yatton Keynall, and Sutton Benger (subject to confirmation), and Monkton Park, and Chippenham Town Centre.

5.4 A LYN Community Safeguarding forum has been set up to enable communication and co-ordination by local youth services, the Police, Schools, the Town Council, and other key partners; in response to thematic concerns about the wellbeing and safety of some young people in the community.

5.5 In support of the community safety issues, the Kandu Arts Outreach Project supported by the Area Board, has begun in John Coles Park, in tandem with the Youth café run by The Rise Trust.

5 Applications for consideration

Application ID	Applicant	Project Proposal	Requested
593	The Youth Adventure Trust	Summer residential camp	£3000.00
Project description Support for x6 local disadvantaged young people to attend an intensive week long summer residential as part of a three-year developmental programme to build confidence, and resilience.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £1500.00.			

6 **Legal Implications**

There are no specific legal implications related to this report.

7 **Human Resources Implications**

There are no specific human resources implications related to this report.

8 **Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9 **Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

10 **Applications for consideration**

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11 **Procurement of PAYP for consideration**

There in one procurements for consideration.

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Richard Williams Locality Youth Facilitator
Email: Richard.williams@wiltshire.gov.uk

Open Blue Bus – LYN Young Peoples Outreach

Consultation Questionnaire Feedback

Age: 11yrs - 18yrs

Gender: Female 30 Male22

Location: Cepen Pk South, Monkton Park, Stanley Park, Yatton Keynell, Chippenham Town Centre

Do you know what activities there are in your area?,

Youth club (Ladyfield, Yatton Keynell), Youth Café (Riverbank) football, cricket clubs, swimming, gym, golf, football, rugby, guides, table tennis, gymnastics

How do you find out what is going on?

Facebook, walk past, friends, posters, via other clubs, family members, school letters,

What are the best positive activities available in your area?

Youth clubs (LadyFields, central Chippenham), football, swimming, gym, Taekwondo, playing with dogs, parks, guides, sports,

What positive activities do you think should be developed in your area?

Dance, walking groups, other youth groups, 5 aside football, open mic nights, blue bus, social things, a place to go every day after school, boxing, trampoline, more shelter, and areas to stay warm, skate park, teen zone, track running, 'night club!', martial arts, cake eating contest, badminton, football, leisure shooting,

What do you think are the main issues that challenge the positive mental or physical health of young people?

Junk food, more disabled access, unsure, being bored, nowhere to go, police moving us on, people starting trouble, drugs, school work, inclusion, smoking, phones

What are the main things that help or could help young people maintain positive mental or physical health?

Exercise, talk to people, fewer food shops, meeting more than once a week with friends, places to go and do things, more sport, being with friends, take medicine, police not moving us on, distractions/exciting things, exercise and inclusive activities, youth club, blue bus, interaction with others, counselling, extra help at school,

Report to	Chippenham Area Board
Date of Meeting	23rd July 2018
Title of Report	Community Asset Transfer

Executive Summary

This report deals with the Chippenham Area Board decision on 13th March 2017 to support the application for the transfer of the land in Chippenham near Chippenham Town Football Club (CTFC) in accordance with Wiltshire Council’s Community Asset Transfer Policy.

Proposal

Chippenham Area Board is asked to agree a supplement to the decision in connection with the Area Board meeting of 13th March 2017. See Appendix 3

Reasons For Proposal

The original decision of the Area Board of 13 March 2017 gave authority for the Community Asset Transfer of the Council’s land, proposed by the Club for a car park, on the premise that the Club would be granted a new lease of their ground by their landlord and the term for each lease would run co-terminus in accordance with the principles of good estate management. See Appendices 1 and 2.

The supplemental recommendation below is requested as subsequent to the Area Board decision, the Club has suggested there may be an opportunity to acquire their football ground as an alternative to a new lease of the Club’s ground with their landlord.

The Council’s Legal Unit has advised that the wording of the original Area Board decision providing the authority to lease the land to the Club for a car park only covers the outcome where the Club are granted a new lease of their ground rather than buy it from the landlord. The recommendation below accommodates for both possible outcomes. All other conditions and provisions of the original Area Board decision on this matter would stand.

Recommendation

Supplementary to the Area Board decision of 13th March 2017, to authorise the Solicitor of the Council to execute all documentation needed to implement the transfer of a lease to Chippenham Town Football Club of the land for car parking uses for a period of 17 years (or such other period as runs co-terminus with CTFC new lease with their landlord) and upon such terms as Wiltshire Council Estates considers reasonable. If the circumstances arise, the Solicitor of the Council may execute all documentation needed to implement the grant a lease for a similar period and upon such terms as Wiltshire Council Estates considers reasonable in the event of the Club completing the freehold or long leasehold of their ground from their landlord. All other provisions and conditions of the original Area Board decision of 13th March 2017 to remain.

Appendices:	Appendix 1 – Map Appendix 2 – Community Asset Transfer application Appendix 3 – Excerpt form Minutes of Chippenham Area Board meeting 13 th March 2017
Report Authors	Will Gray, Estates Officer will.gray@wiltshire.gov.uk

Report to	Chippenham Area Board
Date of Meeting	13th March 2017
Title of Report	Community Asset Transfer

Executive Summary

This report deals with an application for the transfer of the land in Chippenham near Chippenham Town Football Club (CTFC) in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

Chippenham Area Board is asked to consider an application submitted by Chippenham Town Football Club (CTFC) for the transfer of the land near to the club See map attached at Appendix 1. See application at Appendix 2, summary of Community Consultation at Appendix 3.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer (CAT) Policy.

Recommendation

The Area Board is recommended to authorise the Solicitor of the Council to execute all documentation needed to implement the transfer subject to the following conditions:

1. Advertisement of the proposed disposal in accordance with Section 123 Local Government Act 1972 with any objections considered by the Council. CTFC to pay the costs of such notice.
2. Planning Consent being granted for the proposed change of use to a parking area.
3. Subject to the outcome of public advertisement and the planning application, to agree to the lease of the land for car parking uses for a period of 17 years (or such other period as runs co-terminus with CTFC new lease with their landlord) and upon such terms as Wiltshire Council Estates considers reasonable. These will include a lease outside the 1954 L&T Act and re-instatement of the land at the end of the term. The lease can be terminated by Wiltshire Council if the land ceases to be used for community purposes.
4. Each party bear their own costs other than as above for the Public Open Space Notice which CTFC is to pay.

Purpose of Report

1. Chippenham Area Board is asked to consider an application submitted by CTFC for the transfer of the land near the football club. See map attached at Appendix 1. See application at Appendix 2, summary of Community Consultation at Appendix 3.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. Wiltshire Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.
6. The land is currently overgrown with trees, nettles and brambles and is not used for any formal recreational uses other than forming part of the wider POS land.

The application before the Area Board

7. The application from CTFC is attached at Appendix 2 and relates to the transfer of the land at Bristol Road, Chippenham.
8. The application was submitted in accordance with Wiltshire Council's application process and meets the requirements for consideration by the Area Board.
9. The Community Engagement Manager has consulted with Strategic Assets & Facilities Management, which has undertaken appropriate consultation with service departments across the Council.
10. Local consultation has been undertaken by the applicant; see summary at Appendix 3.

The views of Council officers

On behalf of Wiltshire Council, Strategic Asset & Facilities Management (SAFM) which has overall responsibility for the Council's estates and property has provided the following observation to the Area Board.

11. The land in question forms part of the residue of the Hardenhuish Estate and is understood to have been transferred to the Council in 1938 to form an area of Public Open Space.
12. There are street lamps on the eastern side of the footpath which forms the western boundary of the CAT area. The lamps will need to be excluded from the CAT area and the plan forming Appendix 1 is therefore indicative as the precise position of the boundary will need to be agreed by the parties.
13. The area of the Council land required by CTFC for CAT via a lease is approximately 0.1ha (0.27 acres). Whilst the land forms part of an area of Public Open Space it is relatively overgrown with nettles and scrub vegetation.
14. It is understood that the additional parking spaces proposed on the CAT land will allow the CTFC to function more effectively. CTFC, whilst a commercial enterprise is understood to be of limited means. The club forms an important part of the community and is understood to provide youth teams and training and fitness opportunities to the wider community. If the land was not leased via the CAT, parking issues would remain and the progression of the football club could be impeded which would be detrimental for community provisions
15. SAFM understands that the lease will enable the club to reduce the parking issues and local congestion that can occur on the private access road to the club and the public highway forming Bristol Road, during match and training days.
16. The area required for leasing by CTFC via the CAT is classified as Public Open Space and its disposal via a lease, must be advertised in accordance with Section 123 Local Government Act 1972, with any objections considered by the Council.
17. Given the requirement for a change of use of the land from POS to a car park and the potential impact on the local environment, the CAT will be conditional on planning consent being granted. This will require further community consultation as well as a consideration of the potential loss of green space during the planning process.

Main issues for consideration by the Area Board

18. It is a requirement under Wiltshire Council's Asset Transfer Policy that there must be a clear link between the asset transfer request and local community priorities.

19. This proposed asset transfer demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire "Help local communities develop their own priorities and improvements "and "We help communities help themselves".
20. As this is a third sector transfer and not a transfer to a town or parish council it will be effected by way of a circa 17 year lease of the land. If the property stops being used for the community purpose the lease may be terminated by Wiltshire Council.

Recommendation

21. Having carefully considered the application and the views of Council officers, the Area Board is invited to approve the transfer subject to the following conditions:
 - i) Advertisement of the proposed disposal in accordance with Section 123 Local Government Act 1972 with any objections considered by the Council. CTFC to pay the costs of such notice and consideration.
 - ii) Planning Consent being granted for the proposed change of use from POS to a parking area.
 - iii) Subject to the outcome of public advertisement and the planning application, to agree to the lease of the land for car parking uses for a period of 17 years (or such other period as runs co-terminus with CTFC new lease with their landlord) and upon such terms as Wiltshire Council Estates considers reasonable. These will include a lease outside the 1954 L&T Act and re-instatement of the land at the end of the term. The lease can be terminated by Wiltshire Council if the land ceases to be used for community purposes.
 - iv) Each party bear their own costs other than as above for the Public Open Space Notice which CTFC is to pay.

The transfer is affected by way of a circa 17 year lease to CTFC; which can be terminated by Wiltshire Council if the land ceases to be used for community purposes.

Appendices:	Appendix 1 – Map Appendix 2 – Community Asset Transfer application Appendix 3 – Summary of Community Consultation
Report Authors	Victoria Welsh, Community Engagement Manager victoria.welsh@wiltshire.gov.uk Will Gray, Estates Officer will.gray@wiltshire.gov.uk

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Council Chamber - Council Offices, Monkton Park, Chippenham,
SN15 1ER
Date: 13 March 2017
Start Time: 7.00 pm
Finish Time: 8.48 pm

Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer), Tel: 01225 713935 or (e-mail) william.oulton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Linda Packard, Cllr Desna Allen, Cllr Chris Caswill, Cllr Bill Douglas,
Cllr Howard Greenman (Chairman), Cllr Mark Packard, Cllr Nina Phillips and
Cllr Melody Thompson

Total in attendance: 27

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
16	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
17	<p><u>Apologies</u></p> <p>Apologies for absence were received from Baroness Jane Scott, and from Cllr Maurice Dixon of the Parish Forum.</p>
18	<p><u>Minutes</u></p> <p>Resolved</p> <p>To approve and sign the minutes of the meeting held on 16 January 2016.</p>
19	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
20	<p><u>Chairman's Announcements</u></p> <p>As they were not seeking re-election in May, the Chairman took the opportunity of their last Chippenham Area Board meeting to wish Councillors Mark Packard, Linda Packard, Nina Philips and Chris Caswill all the best for the future. The Chair also expressed thanks to Victoria Wiltshire and Will Oulton for supporting him throughout the year.</p>
21	<p><u>Highways Issues</u></p> <p>The Chairman invited Councillor Philip Whitehead to address the meeting and to answer question regarding Highways matters.</p> <p>Issues highlighted in the course of the presentation and discussion included: the difference between statutory and discretionary highways improvements, and how safety issues impact on whether something is statutory or discretionary; how Parish Stewards are used to target discretionary work; how the MyWiltshire App (http://www.wiltshire.gov.uk/mywiltshire-online-reporting) can be used to specifically target reports for work and how photographs can be submitted; how reports are filtered by officers and then passed to a work team; the desire to improve the reporting back to people submitting duplicate reports; the additional costs from using the phone are £5 more than submitted on the app; that the Parish Stewards scheme is generally well received, with stewards taking a proactive approach; whether the CATG budget was reasonable for the Chippenham Community Area considering its size; how larger projects can be submitted to the central pot</p>

	<p>for funding; whether using the CATG to prioritize major road maintenance projects was adding value.</p> <p>The Chairman thanked the Cabinet Member for attending the meeting.</p>
22	<p><u>Chippenham Community Area Transport Group</u></p> <p>The meeting considered the notes of the last meeting of the Chippenham Community Area Transport Group and the recommendations therein.</p> <p>It was noted, with regard to scheme 4764 - Bus stop opposite the Star Inn The Street Hullavington, that as the CATG had already requested further information on the scheme, that a request made at the Area Board meeting to approve funding should be deferred until the CATG had made their own recommendation.</p> <p>Resolved</p> <p>To adopt, unamended, the recommendations made by the Community Area Transport Group.</p>
23	<p><u>Local Youth Network Update and Funding</u></p> <p>The meeting received an update and was asked to consider the applications for funding together with the recommendations of the Local Youth Network (LYN) Management Group.</p> <p>Applicants, in attendance, were given an opportunity to address the meeting. Councillor Peter Hutton explained how the expressed priorities of young people and evidence supplied was used to assess the grant application; made reference to the relevance of the Joint Strategic Assessment; thanked Richard Williams and LYN members for work over the course of the year; and commended the range of projects coming through.</p> <p>Resolved</p> <p>To make the following awards:</p> <ul style="list-style-type: none"> • Mind Reset - £4090 • Rise Trust Youth Café - £4920 • Rag and Bone Theatre - £5000
24	<p><u>Update on SWLEP Chippenham Projects</u></p> <p>The meeting received and update on the economic development projects in the Chippenham Area, including the Chippenham Station and Major Road projects. Issues highlighted in course of the presentation and discussion included: The</p>

	<p>background to Swindon and Wiltshire Local Enterprise Partnership (SWLEP) and bids for funding; the benefits of the Station scheme; that conditional approval had been received from the Department for Transport, but that further additional requirements would need to be satisfied; the various options for the station considered and the impact of additional demand; the preferred options for the car parking including underground and the release of land for retail, business and residential development; that potential link underneath the tracks was being considered and additional links could be explored; that the feasibility of the market and deliverability was being explored; that private sector investment would be required; how the public would be involved in the master plan; the GWR ticket barrier proposal and the benefits from using some of the funding for this; the decision making process; how parking for residents could be improved; that siting the bus station north of the train station was not particularly viable and was not being explored; that any link under the tracks would only receive support from GWR if it did not disrupt the rail network; the A350 schemes completed and those still scheduled that were funded from the SWLEP; how changes to the roundabout by the M4 should address congestion; that the development agreement at the Bridge Centre had expired; that site was being reviewed and traffic modelling was underway; that as the project at the Bridge Centre was not part of the Growth Deal funding, options to develop the site independently were being explored.</p> <p>The Chairman thanked the officers for the update.</p>
25	<p><u>Chippenham Our Community Matters</u></p> <p>The meeting received an update regarding the outcome of the ‘Chippenham Our Community Matters’ Joint Strategic Assessment event held on 6 February 2017.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. That the Area Board adopts the priorities identified by the ‘Chippenham Our Community Matters’ event and works to facilitate local action to tackle those priorities. 2. That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas. 3. That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified. 4. That the Area Board considers whether it wishes to champion a

	<p>particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities.</p> <p>5. That the Area Board considers appointing a lead member to champion any priorities adopted.</p> <p>6. That reports are submitted to the Area Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Area Board meetings.</p> <p>7. The Area Board expresses its thanks to the people who gave their time to participate in the event</p>
26	<p><u>Health and Wellbeing Issues</u></p> <p>The meeting considered the appointment of a Carers champion and the recommendations of local Health & Wellbeing Group with regard to applicants to their fund.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To appoint Alison Butler to the position of Carers Champion. 2. To approve the recommendation from the Chippenham Health & Wellbeing Group to award £6,000 to the Living Well Project.
27	<p><u>Community Grant Funding</u></p> <p>The Area Board considered the applications to the Community Area Grant Scheme 2016/17. Applicants were given an opportunity to address the meeting and answer questions put to them.</p> <p>Following a short debate, the meeting;</p> <p>Resolved</p> <p>To make the following awards:</p> <ol style="list-style-type: none"> i. Chippenham Moonraker Gymnastics CIC - increasing participation safely - £2664.80 ii. Wilts & Berks Canal Trust - Towpath raising canal bank stabilisation - £4685.29 iii. 10th Chippenham Scout Group - Sextan Cubs Summer Camp - £950.00 iv. £950.00 v. St Andrews Church Castle Combe - Make History Project - £20000.00

	<p><i>Note: In considering the application, the meeting concluded that the application provided a unique and valuable facility for the community area; the addition of a small extension with amenities will enable the applicant to offer more opportunities for more events to be held in the heart of the village for the benefit of all visitors. As such, a funding award of more than the normal maximum award of £5,000 should be made.</i></p> <p>vi. Friends Of St Peter's C of E Academy - Community Running Track and Improved Play Equipment St Peters School - £5000.00</p> <p>vii. Doorway Wiltshire Ltd. - new staff panic alarms - £600.00</p> <p>viii. Councillor Initiative - Tools Equipment & Signage to support volunteer Litter Picking Activities - £2,126</p>
28	<p><u>Community Asset Transfer</u></p> <p>The meeting considered the report which provided information about an application for the transfer of the land in Chippenham near Chippenham Town Football Club (CTFC) in accordance with Wiltshire Council's Community Asset Transfer Policy.</p> <p>Representation were received from representatives of the CTFC. In response to a question from Cllr Chris Caswill, it was noted that the proposed car park would be made available to other users when not in use by CTFC.</p> <p>Resolved</p> <p>To authorise the Solicitor of the Council to execute all documentation needed to implement the transfer subject to the following conditions:</p> <ol style="list-style-type: none"> 1. Advertisement of the proposed disposal in accordance with Section 123 Local Government Act 1972 with any objections considered by the Council. CTFC to pay the costs of such notice. 2. Planning Consent being granted for the proposed change of use to a parking area. 3. Subject to the outcome of public advertisement and the planning application, to agree to the lease of the land for car parking uses for a period of 17 years (or such other period as runs co-terminus with CTFC new lease with their landlord) and upon such terms as Wiltshire Council Estates considers reasonable. These will include a lease outside the 1954 L&T Act and re-instatement of the land at the end of the term. The lease can be terminated by Wiltshire Council if the land ceases to be used for community purposes. 4. Each party bear their own costs other than as above for the Public Open Space Notice which CTFC is to pay.
29	<p><u>Urgent items</u></p>

	There were no urgent items.
30	<u>Evaluation and Close</u> The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on the 26 th of June 2017.

Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	23 rd July 2018
Headlines	

- Following the Briefing Note 349 Changes to Planning Legislation – The Parish Council is keen to know what this will mean in terms of timings for comments if a PIP is in place. .
- Traffic calming in the village. The Community Speed Watch team are functioning well and very successfully.
- Planning Tool Kit – A Planning Tool Kit is to be drafted for consideration for adoption by the Parish Council
- GDPR – The Parish Council has adopted a Data Protection Policy and has posted a Privacy Notice on its website.
- The Bus Service 91 uses Church Lane when needing to stop at the Hit or Miss stop. It was always Days Lane but this has apparently been altered to Church Lane without reference to the Parish Council The Parish Council is attempting to have this amended to use Days Lane/Church Road as Church Lane has no pavement and is an important pedestrian route for school children and parents.
- The Parish Council was disappointed to learn of the cut back on admin support for the CATG group. It is felt that this is an important group servicing Chippenham Town and all 15 surrounding parishes.

Projects

- Assisting with School parking – The P C is taking forward a scheme involving the laying of a crete under the grass over a rectangular area of around 30 metres by 25 metres on common land. Legal advice has been sought and planning permission granted. Costings and how to fund the project is to be discussed.
- The Village Pond is to undergo much needed maintenance – A Bio assessment has been carried out. method/plan with an aim of bringing the pond back to life is to be drafted. Work is scheduled for the autumn
- The Parish Council is looking to furnish Days Lane with appropriate signs warning of horse riders and HGV vehicles. An issue has been raised to this effect.

Future Events/Dates for the diary

- Future Parish Council meeting dates for 2018: 13th August, 10th September, 8th October, 12th November, 10th December. Meetings are held in the meeting room of the Village Hall commencing at 7.45pm. on Monday evenings.

Signed: S. Webb Parish Clerk

Date: 12th July 2018



Community Policing Report Chippenham Area Board – 23rd July 2018

Hello and welcome to this Community Policing Team report.

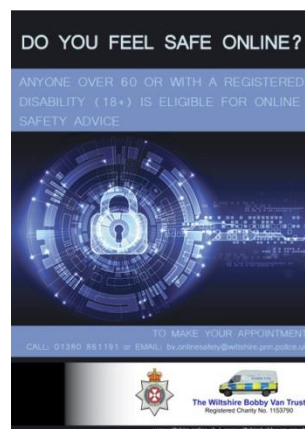
Policing resources all across the country are currently facing extraordinary demand due to support required for the US presidential visit, World Cup, major events across the country and the ongoing high profile and complex major incidents in Salisbury and Amesbury. This is alongside other ongoing operations and day to day policing.

We are pleased to report our achievement as the first police force in the country to achieve **Disability Confident Leader** status in the Government's three stage programme to encourage more recruitment and retention of disabled people has been recognised in a national recruitment campaign. Wiltshire Police has been chosen by the Department of Work and Pensions (DWP) as one of the 123 employers who have to date been awarded Disability Confident Leader status to showcase our recruitment work within the Force to 2,666 employers across the country who have achieved the second stage in the programme – **Disability Confident Employer** – and help them on their journey to becoming a Leader.

Raising awareness and understanding of hate crime, how to report it, and what we and our partners are doing to manage it, is a key priority for the Force.

Our Wiltshire Police Hate Crime Strategy has just been updated for the period 2018 to 2021 and explains our approach to tackling hate crime in Wiltshire and Swindon, the difference between a Hate Incident and a Hate Crime and summarises ways to report, either direct to the police or third party reporting.

We have also produced a Hate Crime briefing sheet for our professional partners in organisations we work with on the ground across the county. We have a Public Information leaflet H8 – Challenge it – Report it – Stop it has also been updated with basic information on definitions, what to report and how. It can be downloaded from our website.



feedback@wiltshire.police.uk

We, alongside Dorset and Wiltshire Fire Service (DWFRS), launched a new pilot project on the 29th June that will see two existing PCSOs take on-call firefighter status while carrying out their normal policing roles. A PCSO stationed at Marlborough and a PCSO in Salisbury will be wearing different badges and epaulettes over the coming weeks. These two officers will be leading the pilot project for us and feeding back their experiences to the project leads. The Chief Constable and the PCC are fully supportive of the project that aims to upskill existing PCSOs, provide a collaborative working opportunity with DWFRS, as well as offering a more streamlined and improved service to the communities that we serve. The pilot will run for the next six months when all of the feedback will be fully evaluated before a decision is made whether to roll-out the scheme across the Force.

Whilst the report below gives a summary of Key Impact Crimes in your area such as Burglaries, the interactive element will allow you to see the statistics of the reports for your area and your local Police contacts. The website address remains unchanged and the interactive map can be found by following the below link.

<http://www.wiltshire.police.uk/article/832/Your-Area>

We hope you find these updates useful, for the latest news, crime prevention advice and appeals please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

Thank you for your continued support to Wiltshire Police.

COMMUNITY MESSAGING



We are constantly reviewing our visibility and how we can develop this and work with our communities. We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it.

<https://www.wiltsmessaging.co.uk/>

Our CPT priorities can be accessed online, also persistent offenders and ongoing issues affecting the Community in line with our Force Control Strategy. Priority Offenders are established at a weekly Sector meeting, as a result priorities and taskings are raised as a way to effectively manage live intelligence and priorities that are developing in the northern hub.

CONTROL STRATEGY - Every year, the Force assesses its operational priorities for the year. Through a combination of research and consultation, the Intelligence team identify the areas of criminality that present the biggest threat, harm and risk to our communities as well as the areas where we most need to fill gaps in terms of our understanding, intelligence or capability.

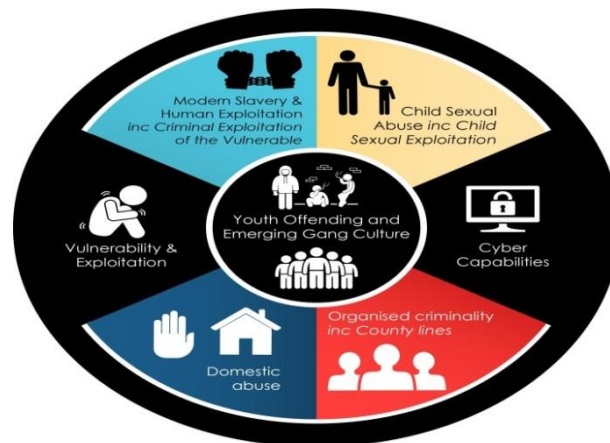
feedback@wiltshire.police.uk

The resulting document is known as the Control Strategy which outlines the following operational priorities:

1. Modern Slavery & Human Exploitation (including Criminal Exploitation of the Vulnerable)
2. Child Sexual Abuse (including Child Sexual Exploitation)
3. Organised Criminality (including County Lines)
4. Domestic Abuse
5. Youth Offending and Emerging Gang Culture

As has been the case in previous iterations of the Control Strategy, there are clear themes running through all the priority areas – ‘Cyber Capabilities’ and ‘Vulnerability and Exploitation’. Digital technology is used to carry out offending in all the above areas and at the heart of all the above there are vulnerable victims, witnesses or offenders that are often being exploited.

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.



LOCAL ISSUES/CRIMES

Burglaries - Chippenham remains a very safe place to live. Do please ensure that you secure property when unattended especially in this warm weather, leave lights on if you are not at home in the evening, keep valuables eg jewellery and electronic devices out of sight. Ask your neighbours to keep ‘an eye’ on your home and report anything suspicious immediately.

Rogue Traders – It is that time of year that unsolicited gardeners are targeting the elderly and vulnerable which results in over charging and or Distraction Burglaries. Barons Close in Chippenham attracted attention from ‘cold callers’. The local Police Community Support Officer Julie Chard made contact with Trading Standards and has since carried out some excellent community engagement by visiting the residents along with Trading Standards and offering them some useful information about a **14 day cooling-off period which must be in writing if they have been charged or quoted over £42 for work to be carried out.** PCSO Chard has extended these joint agency visits to other areas in Chippenham to warn elderly residents that rogue traders are operating in the area. If you have an elderly family member/relative/neighbour, do please advise them of the above.

Wiltshire Council Trading Standards runs a **Buy With Confidence** approved trader scheme. To find a trader you require you can log onto the website www.buywithconfidence.gov.uk or call Wiltshire Council Trading Standards on 01225 713652.

feedback@wiltshire.police.uk

Vehicle Crime – There has been a number of reports involving damage to vehicles in Chippenham. We would encourage public to call the Police if they see anyone acting suspiciously.

Warrants/Drugs – On the 10th July 2018, officers from Chippenham CPT attended an address in Heathfield due to a report of cannabis being grown in a tent in the garden. Upon arrival, Officers located 23 cannabis plants within the tent and the home owner who was aged 34 was arrested on suspicion of cultivation of cannabis. He was interviewed and later issued with an Adult Caution as a result.



On Friday 29 June 2018, officers from the Chippenham CPT executed a search warrant at an address in Chippenham following information given to us by the community. After an initial delay gaining access using our 'big red key' we located a male inside. Even better than that, we searched and found approximately £26,000 in cash and drugs suspected to be Class A to the value of approximately £36,000 (subject to further analysis).

The male was arrested and later Released Under Investigation while we continue with our enquiries - jobs like these can be complex and it's often better to be thorough and continue our investigations before rushing to charge. In all, a great demonstration of what we can do when we get help from the public.



We continue to develop intelligence by adopting a joint multiagency approach to assist with the preparation of further warrants in the future, so they may be executed in line with the Force Control Strategy.

Rough Sleepers – We have received a small number of reports concerning homeless people and street drinkers in the town centre. The complaints mostly concern anti-social behavior and public order offences. We continue working in partnership with other agencies. Officers are encouraged to use their powers outlined in the PSPO (Public Space Protection Order).

Anti-social Behaviour (ASB) - This has been discussed at our weekly Sector Priorities meetings and the CPT officers have been carrying out targeted patrols at John Coles Park and the old Wiltshire College building. These patrols were introduced to offer reassurance to the community and to deliver a clear message that ASB will not be tolerated. A number of banning letters were issued to some locals to stop entering John Coles Park, however due to the increased visibility in the area, the number of reports have reduced and Chippenham Town Council have decided to retract the bans which were in place. The owners of the old Wiltshire College building have advised that this is due to be demolished during the school summer holidays. The CPT will continue to monitor and liaise with agencies over the summer months.

Events - The Community Policing Team continue to attend local events the most recent being the Chippenham Carnival.

Police Cadets who are aged 13-16 years of age can attend local events and assist with community engagement, they are very keen to get involved in future events, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

If you are planning any event and require assistance from the Police to assist, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk in advance as you may be required to complete an 'Events Form' and there may also be a cost incurred to ensure that you have dedicated officers throughout. If you would like the Cadets to assist with community engagement at events please e-mail the address above, there is no charge for this.

EVENTS... Don't forget that a toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organising most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>, In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

The Force now has a dedicated cybercrime Facebook page. If there are any local businesses who would value having this information do please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk.

In addition to the Wiltshire Police website, Chippenham CPT has 5567 followers on Facebook, please join us either on Facebook or Community Messaging.

For a detailed breakdown of the crime in your area visit...<https://www.police.uk/wiltshire/>

The e-mail address for the Wiltshire North Community Policing Team is
[**cptnorthwiltshire@wiltshire.pnn.police.uk**](mailto:cptnorthwiltshire@wiltshire.pnn.police.uk)

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above e-mail address.

Prepared by PC 1552 Hazel Anderson
Community Co-ordinator Corsham and Chippenham

Sector Head Insp 364 Mark Luffman : mark.luffman@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1577 Donald Pocock : donald.pocock@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

Chippenham Area Board - Report 23rd July 2018

New Fire and Rescue Authority meets for first time

Dorset & Wiltshire Fire and Rescue Authority has met for the first time in its new, streamlined form and approved the Community Safety Plan for 2018-22.

The meeting on 6 June was the first with a reduction in membership from 30 members to 18, a decision which was taken in February. This has streamlined the Authority's governance arrangements and means there is now a more effective approach to decision-making and accountability.

The Authority membership is now as follows:

- Bournemouth Borough Council (two places) – Cllr Beverley Dunlop, Cllr Malcolm Davies
- Dorset County Council (five places) – Cllr Richard Biggs, Cllr Kevin Brookes, Cllr Spencer Flower, Cllr Rebecca Knox, Cllr Byron Quayle
- Borough of Poole (two places) – Cllr Ann Stribley, Cllr Vikki Slade
- Swindon Borough Council (three places) – Cllr Abdul Amin, Cllr Nick Martin, Cllr Garry Perkins
- Wiltshire Council (six places) – Cllr Ernie Clark, Cllr Peter Hutton, Cllr Bob Jones, Cllr Christopher Newbury, Cllr Paul Oatway, Cllr Pip Ridout

Cllr Spencer Flower was re-elected as Chair of the Authority, Cllr Garry Perkins was re-elected as vice-Chair, and Cllr Bob Jones was re-elected as Chair of the Finance & Governance Committee.

Members considered and approved this year's Community Safety Plan. This is the corporate plan for the Authority and it also fulfils its requirement to set out an Integrated Risk Management Plan under the newly revised Fire and Rescue National Framework for England. The plan for 2018-22 follows the previous format – it's written with members of the public in mind, it's non-technical, whilst at the same time provides a strategic overview of the broad range of services provided, based on the organisation's five priorities:

- Help you to make safer and healthier choices
 - Protect you and the environment from harm
 - Be there when you need us
 - Make every penny count
 - Supporting and developing our people
-
- More about the Fire and Rescue Authority can be found at www.dwfire.org.uk/fire-rescue-authority
 - The new Community Safety Plan can be viewed at www.dwfire.org.uk/community-safety-plan

Nice Weather for a BBQ!

Dorset & Wiltshire Fire and Rescue Service is reminding people to take extra care when disposing of barbecues,

At this time of year, lots of people will be using barbecues and we urge them to take proper precautions to prevent the risk of fire.

- always ensure that coals are completely cold before being thrown away, ideally by damping down with water.
- You should never dispose of hot barbecue ashes in plastic rubbish bins

- Always position the barbecue on a level site, away from wooden fencing, sheds and hedges.
- Don't place the barbecue on dry grass or vegetation.
- Use firelighters or barbecue fuel to light the coals – NEVER use petrol or paraffin.
- Keep children and pets well away from the cooking area and never leave the barbecue unattended.
- Be careful when grilling fatty foods, as the fat can cause the coals to flare up.
- Always have a bucket of water or garden hose to hand in case a barbecue gets out of hand.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you change the cylinder, which should be done in a well-ventilated area. Always check the connections for leaks.
- Store gas cylinders outside and protect them from direct sunlight and frost.
- Make sure your gas barbecue is correctly serviced and that all joints are tightened, safe and secure.
- Never use a barbecue indoors or inside a tent, as they produce potentially lethal carbon monoxide.

For more fire safety information, please visit www.dwfire.org.uk/safety

Response

Total Incidents attended by DWFRS for Chippenham Area; 21/05/18 – 11/07/18.

DWFRS have responded to 69 incidents on Chippenham's station ground between the dates above categorised in the table below.

Category	Total Incidents
False Alarm	21
Fire	25
Special Service	23
Total	69



We are seeing an increase in the number of fires involving grassland etc. due to this recent spell of dry, warm weather. Here's some advice to help us prevent these types of incidents:

- Avoid open fires in the countryside. If you must have a fire, make sure that you're in a designated safe area.
- Put out cigarettes and other smoking materials properly before you leave your vehicle.
- Do not throw cigarette ends out of your vehicle. They could start a fire and destroy surrounding countryside.
- Don't leave bottles or glass in woodlands, as sunlight shining through the glass can cause a fire to start. Take the items home, or put them in a waste or recycling bin.
- If you see a fire in the countryside, report it immediately. Do not try to tackle a fire yourself; usually they can't be put out with a bucket of water. Please call the fire service and leave the area as soon as possible.
- Ensure that you know your location or a landmark so you can direct the fire service.

Ade Hurren

Station Manager, North Wiltshire.

Email: ade.hurren@dwfire.org.uk

Tel: 01722 691206 | Mobile: 07739 899635

July 2018
Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you
News from the CCG!
Dad Pad app launched to support new dads

An app to support new dads and dads-to-be in Wiltshire, BaNES and Swindon has been launched containing practical information and advice on topics ranging from changing nappies, feeding and how babies like to be held. The Dad Pad aims to support new dads and help them to feel more confident about fatherhood.



Lucy Baker, Programme Director for Maternity - the B&NES, Swindon and Wiltshire Maternity Transformation Partnership explains: "We've had loads of conversations with dads, who have told us that they want information on how to care for their new babies, so that they can be more involved right from the start. The Dad Pad has practical advice which dads can access quickly and easily to help support them in caring for their new born."

The Dad Pad was previously launched in Wiltshire as an online and printed leaflet. It is now available in an updated version as a free to download app. Visit the Dad Pad website to download the app: www.thedadpad.co.uk/app

Northlands Surgery nominated for Surgery of the Year Award!

As part of the national General Practice Awards 2018, Northlands Surgery in Calne has been nominated for The People's Choice Award: Surgery of the Year.

The award offers the general public the chance to give their thanks and show appreciation for their local healthcare team. Northlands Surgery is one of 81 Practices nationwide that have been nominated and public voting is now in full swing until 10 August 2018.



Alison Ingham, Practice Manager at Northlands Surgery comments, "It is an absolute thrill that Northlands has been nominated for this prestigious award. Everyone in the Practice Team works tirelessly to provide outstanding care for our patients and I think it is wonderful for our staff to have been recognised in this way."

Voting is now open and people have until 10 August 2018 to show their support for Northlands Surgery in one of two ways:

- Free online via the General Practice Awards website: <http://www.generalpracticeawards.com/the-awards/peoples-choice-award/> or

- By texting **CHOICE51 to 60777** (standard text message rates apply).

The final three shortlisted surgeries will be announced on 3 September and will be invited to attend this year's Awards Event, which takes place on 30 November in London.

To find out more, visit www.generalpracticeawards.com

Improving services for the victims and survivors of sexual assault and abuse

NHS England has published the [Strategic direction for sexual assault and abuse services](#), which sets out what is needed to improve services and consequently patient experience for those who have experienced sexual assault and abuse.

Developed with a range of partner organisations, as well as the victims and survivors of sexual assault and abuse, the Strategic direction takes into account a lifelong pathway of care for survivors. It also outlines how services need to evolve and work together to ensure that as much as possible can be done to safeguard individuals and support them at times of crisis and at the point of disclosure.

News archive

Read more news from Wiltshire CCG in our [news archive](#).

Have your say

[Back to top](#)

Gluten-free foods on prescription

In February 2018 the Department of Health and Social Care (DHSC) announced its decision to nationally restrict the prescribing of gluten-free foods. This is in response to the public consultation in 2017 on the 'Availability of gluten-free foods on NHS prescription'.

Wiltshire CCG's current policy permits the prescribing of gluten-free staple foods for patients with a diagnosis of coeliac disease and/or dermatitis herpetiformis, with the following guidance:

- Gluten-free prescribing should focus on enabling people with coeliac disease to access gluten-free staple foods, (bread, bread mix, flour, flour mix and pasta) free of charge on NHS prescription, as part of a healthy balanced diet.
- Sweet biscuits and cakes should not be prescribed based on the grounds of supporting healthy lifestyles and the fact that gluten-free products are available at competitive prices in supermarkets.
- Any gluten-free foods prescribed for patients without a confirmed diagnosis should not be prescribed.

Between 1 April 2017 and 31 March 2018, gluten-free foods on prescription cost NHS Wiltshire £241,487.

Wiltshire CCG is asking the public, patients and clinicians to have their say by completing a survey on two proposed options that will change the prescribing approach to gluten-free foods in Wiltshire, in line with National Institute of Care and Excellence (NICE) guidelines.

[Visit our website to find out more and to complete the survey.](#)

[Stay well this summer](#)

To help you, your friends and family stay well this summer, we've teamed up with Wiltshire Council to produce this [handy booklet](#). With lots of tips on how to enjoy the sun safely, advice on what to keep in your medicine cabinet and information on healthy living it's this summer's latest must-read!

For more information and top tips for a safe summer, visit www.wiltshireccg.nhs.uk/our-campaigns/safe-summer



NHSWiltshireCCG



@NHSWiltshireCCG



NHS Wiltshire CCG

Area Board Update

July 2018

New Provider

Following a recent tender process, a new provider has been awarded the Healthwatch Wiltshire contract. Help and Care, a charity based in Bournemouth, works across south central England and support 8 local healthwatch contracts.

The new contract began on the 1st June and two of the staff team transferred over to Help and Care. We are now in the process of locating a new local office, setting up governance and writing the workplan based on what local people have told us.

New report!

Our Impact Report for 2017/18 has just been published. This highlights some of the work carried out over the last year by our previous provider, Evolving Communities and sets out our priorities for 2018/19. These are:

1. Mental health, including dementia - engaging with people with mental health issues to find out what issues they face.
2. Children and Young People - engaging children and young people to ensure their views are listened to and heard
3. Social Care - engaging with patients, their carers and staff to find out their experiences of receiving and delivering care and to monitor the impact of changes to Wiltshire Council's Charging policy
4. Primary Care - ensuring that local people are involved with and informed on plans for the development of primary care services.



The full report can be viewed here: <https://www.healthwatchwiltshire.co.uk/reports.html>

We are recruiting!

Are you passionate about making a difference, through good writing and social media campaigning?

Then join our small team as Healthwatch Officer-Communications lead.

Full details and application pack can be found here:

<https://www.helpandcare.org.uk/work-with-us/vacancies/>



01225 434218



info@healthwatchwiltshire.co.uk



healthwatchwiltshire.co.uk

Wiltshire Walking Project

Aim:

The project's aim is to help people to become more active by making walking more accessible, fun, and interesting. This report provides an update on the project.

Executive Summary:

The Community Engagement Manager, along with the Wiltshire History Centre, Public Health Wiltshire, local walking groups and the Open University, is to work in partnership with Ramblers GB to develop a mobile device application that will be launched in Wiltshire through the support of its Area Boards. The application will be available to download on smartphones and it will contain local interactive quality walks in the area.

Alongside this, an application has been submitted to the Heritage Lottery Fund to support the costs of the project and enhance it through the creation and capture of local heritage and history walks.

Benefits:

This project directly addresses both Wiltshire Council's priorities and the local priorities for the Chippenham Community Area including:

- Combating loneliness and isolation
- Encouraging healthy lifestyles
- Tackling obesity
- Improve our mental health
- Provide more activities for older people
- Provide positive activities for young people
- Improving affordable access to arts and cultural activities
- Increasing volunteering and providing skills

Proposal:

- *Development of a digital app for mobile devices.* – Final discussions are taking place with Ramblers GB and it is expected that an agreement will be signed shortly (terms of agreement have been established) to jointly develop a digital app. This will initially be launched and delivered in Wiltshire with the learning and experience being used to provide a template that can be rolled out across the country.

Ramblers GB are seeking to modernise the way they work and have identified funding to develop and maintain a walking app that will include interactive elements such as pictures, text, local waymarks and links to local walking groups.

By partnering with Wiltshire Council's communities team, they can address their need to attract new members through promoting the launch of the app via our community groups and networks.

In return, Wiltshire Council through its Area Boards will receive a digital walking app which it has influenced in its development without the need to pay for it or maintain it. A member of the Communities team will work closely with the Ramblers throughout the development stage to ensure that features such as health metrics are included.

This intention is that the application will:

- ✓ Be free to download and use, even if you are not a member of Ramblers GB
 - ✓ Include the ability to add way marks, pictures and other interesting features
 - ✓ Allow walks to be rated and graded
 - ✓ Link with existing Wiltshire initiatives such as Get Wiltshire Walking.
 - ✓ Be maintained by the Ramblers Association
- *Heritage Lottery Fund (HLF)* – The communities team in partnership with the Wiltshire History Centre are in the process of applying for HLF funding to enable local community groups and parishes to produce local heritage walks which can be uploaded to the app.

It is anticipated that communities who wish to be involved will be supported to run local history projects, collecting stories, memories, photographs and historical artefacts. A toolkit will be created to assist groups taking part. The Wiltshire and Swindon History centre will support this element of the project, using its resources and records. The archives can then be digitised as walks in the App. This will provide a permanent, living legacy for each project. Pilots are in the process of being identified across a range of heritage themes including literature, architecture, landscape, social history and industrial heritage.

- *Promote the project* – The project will have national, county wide and local promotion. Your Community Engagement Manager working with local stakeholders and the wider community will run workshops and events, promote the walks and the application, establish links with surgeries, health and wellbeing groups as well as other organisations that can support the project. The outcome that we are looking for is an increase in people regularly walking especially amongst those who are currently inactive.
- *Academic Sponsor* – The Open University will act as academic sponsor for this project, bringing extensive knowledge and learning about the development of digital health solutions. They will also assist with the development of the app and the involvement of users that is planned before launch.

Funding:

- *Creation of the digital app* - The funding, including ongoing support and maintenance will be provided by Ramblers GB. A small one-off contribution may be made by the Communities team to ensure that any desired additional features are included.
- *Heritage and history Walks* - The funding for this part of the project will come from the HLF application. If the HLF bid is unsuccessful the main project can still take place but will need to be scaled down and will not include this element

- *Getting People Walking* - Local events, promotion of the app and encouraging walking will mainly be funded by the money provided by the Area Boards. A contribution will also go towards paying for the Open University element.

The total funding for the project across Wiltshire including the heritage Lottery fund is estimated at over £50k with a similar amount to be provided by Ramblers GB to develop and maintain the digital app. This means that approximately £4 is being invested into Wiltshire for every £1 contributed by Wiltshire's Area Boards

Broad Time scales:

A detailed timeframe is being produced that fits with Ramblers GB, Wiltshire Council and the HLF. The project will run from now until the end of summer 2019 with the second year of the HLF funding providing local history projects and walks for an additional year. Below are broad timescales that fit with all parties involved

Task Name	Start Date	End Date	Duration days
Finalise agreement with Ramblers Association	25/06/2018	30/07/2018	35
Submit and apply for HLF funding	01/07/2018	01/10/2018	92
Development of Digital Application	01/11/2018	28/02/2019	119
Development of community toolkit	01/10/2018	28/02/2108	150
Gathering and testing of new walks	01/10/2018	31/03/2019	121
Creation of pilot heritage projects	27/07/2018	06/08/2018	10
Launch of App	01/04/2019	30/04/2019	29
Promotion and local events	01/04/2019	30/09/2019	182
Creation of additional heritage walks	30/09/2019	31/03/2020	183

Recommendation:

That Chippenham Area Board notes the report and supports the Wiltshire Walking Project as outlined.

Report to	Chippenham Area Board
Date of Report	23 rd July 2018
Title of Report	Area Board Funding Report

Purpose of Report	To consider applications for funding listed below
--------------------------	---

Applicant & Project Title	Amount Requested
Applicant: Rag and Bone Art CIC Project Title: Community Life Drawing Sessions View full application	£1,273
Area Board Project Project Title: Radio Handsets for Town Centre Night Time Economy	£1,250

1. Background

- 1.1. Area Boards have authority to approve funding underpowers delegated to them. Under the scheme of delegation, Area Boards must adhere to the [Area Boards Grants Guidance](#)
- 1.2. The [Funding Criteria and Grants Guidance](#) are available on the Wiltshire Council website

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2018/19 financial year is made to projects that can realistically proceed within a year of the date of the award.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Grant criteria.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural/social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Financial provision has been made to cover this expenditure.
- 4.2. Applications will be considered at each Area Board meeting of the year while funding remains.
- 4.3. Chippenham Area Board was allocated a budget of **£67,043 capital funding**.
- 4.4. Following the awards made at the Area Board meeting on 4th June 2018, the balance of funding is **£33,568**.
- 4.5. If Councillors approve the applications contained in this report, the balance of Community Area Grant Funding will be **£31,045**

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality & Inclusion Implications

7.1. Area Boards must fully consider the equality impacts of their decisions in order to meet the Councils Public Sector Equality Duty.

7.2. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

9.1.			
Applicant ID	Applicant	Project Proposal	Requested
2955	Rag and Bone Art CIC	Community Life Drawing Sessions	£1,273
<p>Project Description</p> <p>To provide high-quality tutored life drawing classes for the Chippenham Community at The Cause Arts Centre, Chippenham.</p> <p>9.1.1 This application meets the 2018/19 funding criteria</p> <p>9.1.2 This application demonstrates a link to the Wiltshire Council Business Plan</p> <ul style="list-style-type: none"> ○ Strong Communities - Improved leisure provision <p>9.1.3 This application demonstrates a link to priorities selected at the Chippenham Our Community Matters event on 6th February 2017:</p> <ul style="list-style-type: none"> ○ Participation in Arts, Crafts and Culture ○ Cultural and arts venues ○ Community Events and Activities ○ Positive Leisure Time Activities <p>9.1.4 This project supports the applicants aim “Help Communities connect through the Arts”</p> <p>9.1.5 The applicant intends to run a weekly Life Drawing Class in 10 week terms, with a drop in option. There is currently no offer of this type within Chippenham; Pound Arts in Corsham runs Life Drawing sessions but they are untutored, do not provide equipment and are not accessible to those without transport.</p>			

- 9.1.6 The applicant advises that the tutor from Rag and Bone Arts has a degree in Fine Arts & Graphics and many years' experience in tutoring Life Drawing.
- 9.1.7 Officers are advised that the classes will benefit people of all ages, backgrounds and ability levels, enhancing or maintaining motor skills, observation and mental wellbeing and providing a sense of achievement and progression.
- 9.1.8 Officers are further advised that the models used will be physically diverse and rotated to enable participants to experience a wide range of subjects. A photographic record or portfolio of work produced during the classes will be kept demonstrating progression to the artists.
- 9.1.9 The applicant is keen to attract both those with art experience and those new to drawing and has already received expressions of interest to participate in the classes.
- 9.1.10 Support with initial start-up costs is needed to enable the applicant to offer the classes at a realistic cost of £10 per session. The equipment purchased will remain the property of Rag and Bone CIC and stored at The Cause Arts Centre.
- 9.1.11 Chippenham Borough Lands Charity has made a financial contribution of £3,200 towards this project; the applicant has not therefore needed to approach the Town Council for funding on this occasion.
- 9.1.12 Officers are of the opinion that this project offers an opportunity to offer classes that are not currently available in Chippenham.

Proposal

That the Area Board determines the application.

9.2.			
Applicant ID	Applicant	Project Proposal	Requested
N/A	N/A	Radio Handsets for Town Centre Night Time Economy	£1,250
<p>Project Description Purchase 10 new radio handsets and upgrade the night-time economy security radios so that they are on the same network as those used by the Retail Radio scheme during the day. The existing radios are no longer fit for purpose, they are old, broken and not compatible with the existing Retail Radio Scheme.</p> <p>9.2.1 This application meets the 2018/19 funding criteria</p> <p>9.2.2 This application demonstrates a link to the Wiltshire Council Business Plan</p> <ul style="list-style-type: none"> ○ Strong Communities – Reduction in Anti-Social Behaviour <p>9.2.3 This application demonstrates a link to priorities selected at the Chippenham Our Community Matters event on 6th February 2017:</p> <ul style="list-style-type: none"> ○ Anti-social behaviour ○ Alcohol and drug abuse ○ Social cohesion <p>9.2.4 This application demonstrates a link to the Chippenham Town Council Strategic Plan priority “Work with a range of partners to provide initiatives to ensure the town remains a safe place”.</p> <p>9.2.5 This project supports the applicants aim to make Chippenham “Welcoming, Safe and Clean”.</p> <p>9.2.6 This project supports the Purple Flag status for the town.</p> <p>9.2.7 The new radios will be added to the daytime network and managed by the BID, as is the current Retail Radio network. This will provide seamless coverage across the whole network to monitor anti-social and criminal behaviour across the whole period that the town centre is active.</p> <p>9.2.8 The applicant confirms that deployment/locations of the radios will be identified and agreed in collaboration with the Community Policing Team.</p> <p>9.2.9 Users of the radios will be charged a deposit for the handsets</p> <p>9.2.10 The scheme and maintenance of the radios will be managed by Chippenham BID.</p> <p>9.2.11 The applicant has secured funding for this project from Chippenham Town Council and the office of the Police & Crime Commissioner.</p>			

9.2.12 Officers are of the opinion that this project supports several crime and community safety aims and objectives for the town.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Victoria Welsh

Community Engagement Manager

01249 706 446

victoria.welsh@wiltshire.gov.uk

Grant Applications for Chippenham on 23rd July 2018

ID	Grant Type	Project Title	Applicant	Amount Required
2955	Community Area Grant	Community Life Drawing Sessions	Rag and Bone Art CIC	£1,273
<p>Submitted: 01/07/2018 21:00:19</p> <p>ID: 2955</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £501 - £5000</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? Community Life Drawing Sessions</p> <p>6. Project summary: To provide high-quality tutored life drawing classes for the Chippenham Community at the Cause Arts Centre.</p> <p>7. Which Area Board are you applying to? Chippenham</p> <p>Electoral Division</p> <p>8. What is the Post Code of where the project is taking place? SN15 3DD</p>				

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

07/2017

Total Income:

£10670.00

Total Expenditure:

£10042.00

Surplus/Deficit for the year:

£628.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£0.00

Why can't you fund this project from your reserves:

We do not have the financial resources to cover the expenditure of setting up this course

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4,473		
Total required from Area Board		£1,273		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Assets	1166.89	Borough Lands application		3200.00
Consumables	106.12	-		0.00
Marketing	100.00	-		0.00
Office Admin	100.00	-		0.00
Model fee	900.00	-		0.00
Venue Hire	900.00	-		0.00
Salary	1200.00	-		0.00

-	0.00	-	0.00
-	0.00	-	0.00
-	0.00	-	0.00
Total	£4,473		£3,200

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Chippenham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Any member of the Chippenham community can benefit from drawing at larger scale improving their motor skills and gaining a sense of achievement and progression from the dynamism of the process. These sessions will be available to everyone aimed primarily at beginners who want to find a social and creative pastime but also open to practising artists those wishing to maintain or improve their drawing skills and those who wish to augment work for an existing portfolio to apply to FE or HE. Drawing to larger scale stimulates the mind the body and strengthens coordination the sense of achievement generated has a direct influence on peoples self-confidence and purpose.

14. How will you monitor this?

Traditionally life drawing work is kept in chronological order in a portfolio or digitally so that at the end of a 10-week course the participants can see how much progress they have made. Both during the sessions and the end of session critique I will focus on achievement both in terms of success and learning as well as providing helpful advice on how to continue to improve.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

I would expect the sessions to be self-sustainable after the initial start-up year.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.



Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2018/2019

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Chippenham
Your Name	Councillor Peter Hutton
Contact number	e-mail Peter.hutton@wiltshire.gov.uk
2. The project	
Project Title/Name	Radio Handsets for Town Centre Night Time Economy
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	Purchase 10 new radio handsets and upgrade the night-time economy security radios so that they are on the same network as those used by the Retail Radio scheme during the day. The existing radios are no longer fit for purpose, they are old, broken and not compatible with the existing Retail Radio Scheme. The new radios will be added to the daytime network and managed by the BID, as is the current Retail Radio network. This will provide seamless coverage across the whole network to monitor anti-social and criminal behaviour across the whole period that the town centre is active. Deployment/locations of the radios will be identified and agreed in collaboration with the Community Policing Team. Users of the radios will be charged a deposit for the handsets. The scheme and maintenance of the radios will be managed by Chippenham BID.
Where is this project taking place?	Chippenham Community Area
When will the project take place?	As soon as funding is secured
What evidence is there that this project/activity needs to take place/be funded by the area board?	Existing radios are not fit for purpose; door staff cannot be as proactive as they need to be, it is a challenge to communicate in a timely manner with Police, Street Pastors and other premises when anti-social or criminal behaviour is noted.

How will the local community benefit?	Enables more efficient, reliable and prompt communication between Community Police Team, Licensed and Late-night Traders, the CCTV suite, CPT and Street Pastors. Supports the efforts to reduce anti-social behaviour and criminal behaviour. Will assist partners working to solve and deter local crime and anti-social behaviour and reduce the alcohol related crime and disorder within the town.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Chippenham Area Board: Alcohol & Drug Abuse, Anti-Social Behaviour, Protecting the Vulnerable & Social Cohesion identified as Community Safety priorities: Chippenham Our Community Matters event 6-Feb-17. Chippenham Town Council: Maintaining Purple Flag Status, work with a range of partners to ensure the town remains a safe place Wiltshire Council Business Plan 2017- 2027 – Safe Communities		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	N/A		
What is the desired outcome/s of this project? Improved communication between partners and police working in Nigh Time Economy			
Who will be responsible for managing this project? Chippenham BID			
3. Funding			
What will be the total cost of the project?	£2,500		
How much funding are you applying for? Please note that only capital funding is available	£1,250		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Chippenham Town Council	£625	
	CBLC	£625	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	N/A		
4. Declaration – I confirm that...			
✓ The information on this form is correct and that any grant received will be spent on the activities specified			
✓ Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Peter Hutton Position in organisation: Councillor Chippenham Area Board		Date: July 2018	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG

25th JUNE 2018

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	Appointment of Chairman & Support Arrangements for CATG				
	Appointment of Chairman	CATG members asked MD to remain as Chairman pending the response to concerns raised by the group regarding future support.	CATG recommendation - Chippenham Area Board note temporary appointment of Cllr Maurice Dixson as Chairman		
	Support for CATG	MD referred CATG to Briefing Note 357 which he circulated prior to the meeting. Discussions included: <ol style="list-style-type: none"> 1. CATG members were aggrieved that Briefing Note 357 made several assumptions about current support arrangements for CATGs; it was felt that the briefing note did not reflect how the CATG operates in Chippenham 2. CATG members have concerns that Chippenham CATG cannot function effectively using the process set out in the briefing note 3. Concerns were raised about the use of different volunteer note takers; reliability, accuracy, consistency, potential for bias (or perception of bias) compliance with GDPR 4. CATG members were of the opinion that Briefing Note 357 overlooked the number of officer hours required between meetings to prepare 	HG to write to Cabinet member to outline CATG concerns RH to submit request to Overview and Scrutiny to carry out a formal review of the CATG process		HG RH

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>paperwork, update the community issues system. (The Community Issues system was not designed with Highways Improvements in mind, but approximately 98% of the issues submitted are highways related) e-mail correspondents, liaise with Road Safety Unit to arrange Metro Counts, liaise with CATG members, keep Councillors and Parish Clerks informed etc</p> <p>5. CATG members questioned whether making Highways Officers responsible for administrative tasks was the best use of a qualified professional officer's time</p> <p>6. CATG members were of the opinion that enhancements to "My Wiltshire" would significantly improve the on-line process to deal with Highways Improvement Requests.</p> <p>7. CATG members acknowledged the budget constraints and need to streamline support; but it was felt that that members of all CATGs should be given the opportunity to participate in a review to identify a workable solution for all CATGs, not just the smaller groups with fewer issues to contend with.</p> <p>8. The CATG Chairman and several members of CATG have stated their intention to resign if the process outlined in Briefing Note 357 is not reviewed</p> <p>9. Chairman of Chippenham Area Board will write to the Cabinet Member to request review. Whilst it was acknowledged that Briefing Note 357 was issued by Corporate Services (Cabinet Member</p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>Councillor Richard Clewer) it was agreed that the Cabinet Member for Highways (Councillor Bridget Wayman) also needed to be contacted as the change to CATG support will directly impact upon the way Wiltshire Council is able to deal with requests for Highways Improvements.</p> <p>10. Councillor Ross Henning stated his intention to request that Overview and Scrutiny conduct a review of the support for CATG</p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
2.	Attendees, Apologies & Introductions				
	Present	Councillor Maurice Dixson (MD) Councillor Ross Henning (RH) Councillor John Scragg (JS) Councillor Angela Williams (AW) Councillor Lesley Palmer (LPa) Martin Rose (MR) Chris Clark (CC) Spencer Drinkwater (SD) Victoria Welsh (VW)			
	Apologies	Councillor Ashley O'Neill Councillor Bill Douglas (BD) Councillor Nick Murry (NM) Adrian Jones (AJ)			
	Observers	Councillor Michelle Pearce (MP) Councillor Richard Banbury (RB) Philip Allnatt (PA)			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
3.	Notes of the last meeting (27th February 2018)				
		<p>The recommendations contained in the Note Tracker from the Chippenham CATG meeting held on 28-Feb-18 were agreed at the Chippenham Area Board meeting on 19-Mar-18 with one exception – see issue 5753</p> <p>Actions from 28-Feb-17: NM to follow up suggestion for cycle route to be installed on New Road (when resurfacing takes place) with SD and Transport & Development Team</p>			
4.	Finance				
		<p>Financial position at 7th June 2018</p> <p>2018-19 allocation = £18,087.00 2017-18 underspend = £7,626.16 2018 -19 3rd party Contributions £3,775.00 Total Budget for 2018-19 = £29,488.16 Existing commitments = £15,617.00 Current Balance = £13,871.16</p> <p><i>See Appendix 1</i></p>	CATG recommendation – Chippenham Area Board to note the financial position		MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
5.	Annual Dropped Kerbs Exercise				
		<ul style="list-style-type: none"> • Dropped kerbs requests are considered once a year in June to maximise the budget • Dropped Kerb requests must demonstrate benefit to community, requests from individuals will not be considered • Town/Parish Councils to contribute 40% of the cost in their area. Indication of costs: A Guide to the Cost of Highways Works • CATG feel that new developments should include dropped kerbs to avoid remedial work at a later date • CATG agreed: <ul style="list-style-type: none"> ○ Proposed budget of £4,500 for dropped kerbs in 2018/19 ○ Level of contribution from Town/Parish to increase to 40% • 19-Mar-18 Chippenham Area Board agreed the recommendation to allocate £4,500 towards dropped kerbs and increase the level of contribution required from Town/Parish Councils to 40% • 5-Jun-18 Reminder issued to Town & Parish Councils inviting proposals for dropped kerbs 2018/19. • CATG to consider at next meeting 18-Sep-18 	<p>CATG recommendation – Chippenham Area Board to note the update</p>		VW

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
6.	Freight Assessment and Priority Mechanism (FAPM) exercise				
	Standing item for update	<p>Sites agreed by Chippenham Area Board 13th March 2017</p> <ul style="list-style-type: none"> • Malmesbury Road, Chippenham • Hill Corner Road, Chippenham • SD advised that neither of the sites submitted by Chippenham would be taken forward as there were other higher priorities within the county. • 19-Mar-18 Chippenham Area Board noted the update • SD advised 100 requests on the list across the county and Wiltshire Council has a budget to address two per year. Criteria include characteristics of road, volume of traffic, proximity roads services, accidents related to HGVs • Hill Corner Road traffic situation due to development is a separate issue. • SD advised that 2018/19 FAPM exercise will take place in autumn ready for next year. • Chippenham CATG will need to agree top two submissions for 2018/19 at the next CATG meeting 	CATG recommendation – Chippenham Area Board to note the update		SD

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.	Major Maintenance in 2018/19				
		<p>Sites agreed by Chippenham Area Board 13th March 2017</p> <ul style="list-style-type: none"> ○ Ford to Slaughterford ○ Leigh Deli South ○ Ladyfield Rd ○ Foghamshire ○ C173 Nettleton ○ Derby Close ○ Grittleton Dead Hill - completed ○ Ham Lane Biddestone ○ Cuttle Lane to Giddea Hall ○ Ashes Lane Biddestone ○ Days Lane A350 ○ Brook St ○ Thornhill Lane, Langley Burrell ○ Charter Road, Chippenham <p>CC will check on Ashes Lane as this should read Kington Langley not Biddestone</p> <p>CC provided update of current works:</p> <ul style="list-style-type: none"> ● Park Lane starting 30-Jul-18 ● New Road starting 3-Aug-18 ● Malmesbury Road starting 9-Aug-18 <ul style="list-style-type: none"> ● Diane Ware will attend next meeting to provide comprehensive update for this item 	<p>CATG recommendation – Chippenham Area Board to note the update</p> <p>CC to check on Ashes Lane</p>		CC

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.	Priority One Schemes				
	CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker: <ul style="list-style-type: none"> • A brief summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting • MR will provide updates • The item will be removed once the scheme has been implemented 				
8.1	3013 Blackthorn Mews / Canal Road / Lodge Road Upgrade pedestrian crossing	<ul style="list-style-type: none"> • 13th March 2017, Chippenham Area Board agreed recommendations: <ul style="list-style-type: none"> ○ Indicative costs £22,800 noted ○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,000 from Chippenham Town Council • Bid to Substantive Scheme successful. • Works Programmed for 12th November for 10 days (Evenings) 	CATG recommendation – Chippenham Area Board to note the update	1	MR
8.2	3885 Plough Lane, Kington Langley Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley	<ul style="list-style-type: none"> • 13th March 2017, Chippenham Area Board agreed recommendations: <ul style="list-style-type: none"> ○ Indicative costs £17,000 noted ○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,500 from Kington Langley Parish Council • Bid to Substantive Scheme successful. • Programmed for 12th November 2018 for 10 days. Possible temporary road closure. Kerbing type agreed with PC by email dated 15-May-18. (See 5348) 	CATG recommendation – Chippenham Area Board to note the update	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.3	4704 - Zebra Crossing Wedmore Avenue and Malmesbury Road	<ul style="list-style-type: none"> Request: <i>Zebra crossings required for access to John Coles park and schools as currently lethal on Wedmore Avenue and Malmesbury Road. These access points are used by secondary school children to access school during rush hour when cars are rushing. Also used by people accessing the park both are on blind bends and are lethal it is too dangerous making the park sometimes inaccessible I often see parents crossing the road one child at a time this is a lovely facility needing to be more accessible by foot.</i> Town Council considered on 3-Aug-17: Recommend that a pedestrian survey is carried out and agrees a contribution of £200 (25% of the cost advised) 2-Oct-17 Telecon with requestor to establish which crossing was felt to be the highest priority. Requestor stated that both were important and she would like both surveyed. CATG considered requestors comments. It was agreed that one pedestrian survey should take place on Malmesbury Road; the CATG agreed that less pedestrians cross Wedmore Avenue 6-Nov-17 Chippenham Area Board agreed recommendation to designate as Priority One and funding allocation of £600, for a pedestrian survey assessment to be carried out on Malmesbury Road, conditional upon a contribution of £200 from Town Council. 	CATG recommendation – Chippenham Area Board to prioritise this location and instruct Principal Highways Engineer to proceed with the pedestrian assessment for this scheme.	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> • MR advises that formal quotes have come back with the cheapest at £1500. • This issue is subject to an online petition https://www.change.org/p/wiltshire-council-add-safety-measures-to-dangerous-chippenham-crossing • 19-Mar-18 Chippenham Area Board agreed recommendation and allocated an increased contribution of £1,125 towards the pedestrian survey conditional upon an increased contribution of £375 from Chippenham Town Council. • 19-Apr-18 Chippenham Town Council agreed to contribute an additional £175 towards this project (total contribution £375). • Survey results: <ul style="list-style-type: none"> ○ Average speed 36 mph both directions ○ Zone C 367 per day at crossing point • CATG was asked to consider issues 4704 and 5753 at the same time as the requests are similar. MR advised the group that his workload would only allow him to produce one scheme/design of this type in 2018/19. • CATG noted the survey results for both issues, acknowledged the concerns for each and concluded that 4704 Malmesbury Road should be prioritised due to a higher number of movements at that location. Issue 5753 will remain on the list of requests and will be reconsidered in 2019/20. 			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.4	5159 - Danger to pedestrians and property blind bend London House Corner Hullavington	<p>Correspondent requests:</p> <ul style="list-style-type: none"> • <i>Some speed restriction</i> • <i>Warning of blind bend the continuation of the kerb a warning sign against the building improve the camber</i> • Hullavington Parish Council would like to be informed of the potential solutions to this issue • 13-Sep-17 Parish Council considered solutions provided by MR and confirm Parish Council would support: <ul style="list-style-type: none"> ○ Road Narrow Signs £350 ○ Road Markers £600 ○ Extend existing kerb (double) £2000 ○ Total cost £2,950 ○ Parish Council contribution £737.50 • 6-Nov-17 Chippenham Area Board agreed CATG recommendations to: <ul style="list-style-type: none"> ○ Designate as Priority One ○ Allocate funding £2,212.50 conditional upon a contribution of £737.50 from Hullavington Parish Council. • MR confirms that design work to commence. Implementation summer 2018. • 19-Mar-18 Chippenham Area Board noted the update • Works 18th July 2018 for 3 days 	CATG recommendation – Chippenham Area Board to note the update	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.5	5311 - Size and placement of No Through Road sign St Mary Street	<p>Correspondent requests: <i>The simple and most cost-effective answer is to erect a larger sign and site it in a more prominent position.</i></p> <ul style="list-style-type: none"> Highways recommendation is that: “No Through Road” is added to the Street Name Plate. Cost approximately £400 therefore a contribution of £100 is required from Chippenham Town Council 6-Nov-17 Chippenham Area Board agreed this scheme is designated as a Priority One and Funding allocation of £300 conditional upon a contribution of £100 from Chippenham Town Council. Work to be undertaken by local highways. Currently outstanding. 	CATG recommendation – Chippenham Area Board to note the update	1	MR
8.6	5348 - Erosion Upper Common east end Parkers Lane Kington Langley	<ul style="list-style-type: none"> Parish Council requests installation of new kerbing to follow the eroded line rather than a reinstatement of the old line 6-Nov-17 Chippenham Area Board agreed recommendation to designate as a Priority One scheme for the Chippenham Community Area. £2000 allocated dependent on 25% contribution of £500 from Kington Langley PC MR confirms works to be implemented at the same time as issue 3885. Programmed for 25-Oct-18 for 10 days. Possible temporary road closure. Kerbing type agreed with PC by email dated 15-May-18 	CATG recommendation – Chippenham Area Board to note the update	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.7	5329 – Inconsiderate parking blocking access to private driveway Allington Way	<p>Request: <i>A white line across my property to stop parking across my drive</i></p> <ul style="list-style-type: none"> CATG agreed that an allocation of £500 should be made to address this request and others (see 5524 & 5655) 19-Mar-18 Chippenham Area Board agreed CATG recommendation – Chippenham Area Board to allocate £500 to cover the cost of Ad-hoc lining works for H- Bars and SLOW markings (see issues 5329, 5524 & 5655) Order for Chippenham ad-hoc lining issued May 18. Site marked 	CATG recommendation – Chippenham Area Board to note the update	1	MR
8.8	5524 - Inconsiderate parking causing obstruction to driveway Ladyfield Road	<p>Request: <i>Lines placed so that the confrontation with neighbours stops.</i></p> <ul style="list-style-type: none"> CATG agreed that an allocation of £500 should be made to address this request and others (see 5329 & 5655) 19-Mar-18 Chippenham Area Board agreed CATG recommendation – Chippenham Area Board to allocate £500 to cover the cost of Ad-hoc lining works for H- Bars and SLOW markings (see issues 5329, 5524 & 5655) Order for Chippenham ad-hoc lining issued May 18. 	CATG recommendation – Chippenham Area Board to note the update	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.9	5655 - Speed of traffic A420 Prestgrove North Wraxall	<p>Metro Count results (60mph Speed Limit) East of Old Coach Road</p> <ul style="list-style-type: none"> CATG agreed that an allocation of £500 should be made to address this request and others (see 5329 & 5524) 19-Mar-18 Chippenham Area Board agreed CATG recommendation – Chippenham Area Board to allocate £500 to cover the cost of Ad-hoc lining works for H- Bars and SLOW markings (see issues 5329, 5524 & 5655) Order for Chippenham ad-hoc lining issued May 18 	CATG recommendation – Chippenham Area Board to note the update	1	MR
8.10	5845 - improved street name signage required, Wessex Road	<p>Request: <i>A clearer street sign showing where Wessex Close is or leading to Wessex Close</i></p> <ul style="list-style-type: none"> 15-Feb-18 Town Councillors agreed to support MRs recommendation to change the street nameplate at the eastern end to read Wessex Road (leading to Wessex Close & Saxon Street) and agreed a contribution of £62.50 being 25% of the total cost of £250 19-Mar-18 Chippenham Area Board agreed CATG recommendation – Chippenham Area Board to allocate £187.50 towards the new sign conditional upon a contribution of £62.50 from Chippenham Town Council. Order outstanding. Awaiting cost from Ringway https://www.google.co.uk/maps/place/Wessex+Cl 	CATG recommendation – Chippenham Area Board to note the update	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.11	5489 – Vehicles driving across green open space Derriads Lane, Chippenham	<p>Request:</p> <p><i>There is one bollard in situ at the moment it needs 2 more to stop the vans bumping up the kerb to access the open space or a galvanised railing to stop vehicles.</i></p> <ul style="list-style-type: none"> • MR suggests some post and rail fencing would be a quick and easy way to resolve this issue rather than another bollard. However, we'd have to be mindful of the need to maintain access for grass cutting • Considered by Chippenham Town Council 3-Aug-17: Support 2 additional bollards. • CATG discussed and consider that soft landscaping may assist • MR & PB advise that options are low level fencing (£500) or installation of two additional bollards (£875). Alternatively, there may be two bollards available in store though they are unlikely to match. • CATG agreed that the installation of two recycled bollards should be investigated. • PB & MR to liaise to secure 2 bollards. No allocation at this stage until costs are established • 4 replacement bollards sourced from existing stock. Installation cost £395. • CATG agreed recommendation to Area Board to elevate to Priority One and allocate funding of £395, conditional upon contribution of £100 from Chippenham Town Council 	<p>CATG recommendation – Chippenham Area Board to elevate to Priority One and allocate £395 funding for installation of bollards, conditional upon a contribution of £100 from Chippenham Town Council</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.12	5829 - Vehicles ignoring No Entry and No Right Turn signs	<p>Correspondent requests: <i>Police to take action against drivers breaking law. Install an island at the entrance of Rowden Lane to discourage right turn</i></p> <ul style="list-style-type: none"> • 22-Mar-18 Town Council PET Committee asked to reconsider with the following recommendation provided by MR: <ul style="list-style-type: none"> ○ A straight arrow road marking “AHEAD ONLY” may discourage traffic from turning into the “No Entry” ○ Remove the existing give way triangle and replace with “NO ENTRY” road marking ○ Cost approx. £400 assuming the work is undertaken as part of the “ad-hoc” lining works to avoid the £861 standing charge. • Chippenham Town Council reconsidered this issue on 19-Apr-18 and the following was agreed: Issue 5829 - Vehicles ignoring No Entry and No Right Turn signs and using Rowden Lane as a short cut. - The Town Council supports this request and agrees a contribution of £100 towards the cost. • CATG agreed to recommend that this request is elevate to Priority one. • MR will contact the developer to enquire about the possibility to include in current works to further reduce costs. 	<p>CATG recommendation – Chippenham Area Board to elevate to Priority One and allocate £300 funding, conditional upon a contribution of £100 from Chippenham Town Council</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.13	5942 - Vehicles misdirected in to The Cloisters by sat nav. causing damage and disturbance	<p>Request: <i>“Some form of sign to prevent drivers getting into the position where they cannot continue.”</i></p> <ul style="list-style-type: none"> Highways advise there are two options: <ol style="list-style-type: none"> No through road sign – cost £200 approx New Street Name Plate (similar to St Mary Street) but this may not be as visible to traffic. 14-Mar-18 Chippenham Town Council confirms support for this request and is happy for the Highway Officer to decide which of the two options suggested would be best. It agreed to a contribution of £62.50 towards the cost. <p>https://www.google.co.uk/maps/Cloisters</p>	CATG recommendation – Chippenham Area Board to elevate to Priority One and allocate £140 funding, conditional upon a contribution of £62.50 from Chippenham Town Council	1	MR
8.14	5948 - Vehicles misdirected by sat nav.	<p>Request from Langley Burrell Parish Council: <i>“For street name signs to be erected on the junction of The Common and the B4069”</i></p> <ul style="list-style-type: none"> MR advised cost approximately £250 per sign Advice required from Land charges re. road name. Records show ‘Maud Heaths Causeway’ but residential addresses indicate ‘The Common’ 2 no. Street nameplates required. Approx. £500 total <p>https://www.google.co.uk/maps/Langley Burrell</p>	CATG recommendation – Chippenham Area Board to elevate to Priority One and allocate £375 funding, conditional upon a contribution of £125 from Langley Burrell Parish Council	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.	Priority Two/Pending Schemes				
9.1	<p>4052 B4039 Burton Village</p> <p>Concerns relating to speeding traffic through Village. Request for traffic calming including VAS, coloured surfacing, additional signing and road markings.</p>	<p>17-Aug-15 Nettleton Parish Council confirms support for this request</p> <ul style="list-style-type: none"> ○ Metro Count results 6-Jun-16: ○ The Street (near Pear Tree House) (30mph limit) 85th percentile = 39.4mph ○ Mean = 33.7mph ○ B4039 Hillside (40mph limit) ○ 85th percentile = 47.2mph ○ Mean = 40.7mph ○ C161 Near junction of Toll Down Way (30mph limit) ○ 85th percentile = 32.0mph ○ Mean = 25.9mph <ul style="list-style-type: none"> ● CATG noted Speedwatch in operation here ● MR is awaiting contact from Nettleton Parish Council. Issue remains 'on hold' ● CATG noted that this request has been on hold for a long period and agreed that it was time to confirm whether the Parish Council wish to pursue the request for traffic calming or whether this request can be closed. 	<p>MR To contact Nettleton Parish Council and clarify whether this issue is to proceed or whether it can be closed</p> <p>CATG recommendation – Chippenham Area Board to note the update</p>	2	MR
9.2	<p>5645 – HGVs using Pewsham Estate for driver training</p>	<p>Request from Chippenham Town Council:</p> <p><i>Pewsham Ward Members have received complaints from residents regarding training lorries of 7.5 tonne or over entering Pewsham Estate.</i></p> <p><i>Residents feel that this presents a safety risk and given that it is a residential estate a weight limit should be imposed with the exception of delivery vehicles and buses.</i></p>	<p>RB to recommend to Town Council that Town Council PET Committee pursue this matter by contacting the MOD and the Chairman of Mainstream.</p> <p>CATG recommendation – Chippenham Area Board to note the update</p>	2	RB

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p><i>The Mainstream Group who organise Large Good Vehicle LGV training on behalf of the MOD use the Pewsham Estate as part of their training route from Lyneham. Other companies use Pewsham for training and it is also used by the Ministry of Transport for tests. This results in a high number of lorries using the estate each day twenty plus on some days. There are also many similar residential estates in Wiltshire which has this similar weight limit.</i></p> <p><i>The Town Councils Planning Environment Transport (PET) Committee invited The Mainstream Group to present to the Committee</i></p> <p><i>A report was taken to the PET Committee on 24 August 2017 report available upon request and it was agreed that a request be submitted to Wiltshire Council for a 7.5 tonne weight limit to be imposed on the Pewsham Estate with the exception of delivery vehicles and buses. The Town Council requests that this is forwarded to CATG for consideration.</i></p> <p>Town Council request: A 7.5 tonne weight limit imposed on the Pewsham Estate with the exception of delivery vehicles and buses</p> <ul style="list-style-type: none"> • AJ Advised that representatives from the Military Training Scheme made a presentation to the Town Council in 2017 and it was well received • Town Councillors have received complaints from residents that traffic movements have taken place during school drop off and collection times despite assurances that this wouldn't happen. • SD advised CATG that as the roads are public highway the vehicles are entitled to use them 			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> • SD advised that Chippenham CATG could submit this area as one of the two suggestions for the Freight Assessment Exercise 2018/19, although he anticipates that it would be unlikely to be successful. He did point out that there is no weight limit for large vehicles that are not HGVs • CATG asked SD to contact Mainstream Group to highlight concern about safety of school children. • SD has spoken with Peter Hammond at Mainstream. Mainstream confirm estate is only used 9:30 – 2:30 for lessons and testing. • MOD declined to discuss with SD due to Data Protection • RB maintained that high numbers of vehicles were still using the estate and some were present before 9:30 and after 2:30. RB asked for 7.5 tonne limit. • SD advised imposing a weight limit should be a last resort and reminded the group that the request was unlikely to be successful as the location would not meet the criteria • SD recommended that the content of contract between Mainstream and MOD needs to be established and that this was a matter for the PET Committee. 			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.3	5660 - Review of traffic management measures Market Cross Castle Combe	<p>Requested by Castle Combe Parish Council: <i>Review of possible traffic engineering measures in the location of the Market Cross to examine potential to reduce risk of collisions. Prior discussions have been held with Highways Bill Parks who has recommended that CATG would be the appropriate initial avenue.</i></p> <ul style="list-style-type: none"> CATG agreed site visit and liaison with the Parish Council required. Parish Council confirms on hold any further action due to budget constraints 25-Jun-18 - remains on hold 	CATG recommendation – Chippenham Area Board to note the update	2	MR
9.4	5734 - Emergency vehicles unable to park at front of Croft Court Residential Care Home	<p>Request: <i>Yellow hatch lines to at least half of the layby</i></p> <ul style="list-style-type: none"> 3-Feb-18 referred to Chippenham Town Council for comment. MR advises approx. costs: <ul style="list-style-type: none"> Legal Order required £2,500 Hatch markings £500 Costs can be reduced considerably by considering this request and issue number 6063 at the same time and if supported, the legal order could cover both schemes 8-Mar-18 this request was considered by Chippenham Town Council. The Town Council <u>does not support</u> this request as Councillors were of the opinion that it was not a priority for the area. 	CATG recommendation – Chippenham Area Board to note the update	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> • AO asked MD to brief CATG in his absence. AO intends to request Chippenham Town Council PET Committee reviews this issue. The Manager at Croft Court has reported that ambulances are regularly called to the home to attend the older residents; the majority of the time the emergency vehicles are obliged to park some way down the street because the layby is occupied by vehicles belonging to visitors or local residents from nearby properties. • Clearly this impacts upon paramedic's response times and it is not uncommon for the patients to be wheeled some distance down the pavement to the ambulance; this is not only uncomfortable (sometimes cold and/or wet) it can be unnecessarily distressing and does little to preserve the dignity of the older person. • Reasons for review: <ol style="list-style-type: none"> 1. A similar request from a nursery school for a drop off zone to accommodate parents dropping off young children at a nursery school (6063) has been supported 2. Supporting the request from Croft Court would afford older people the same consideration as the parents and children, at what is a most distressing time, when they have either been taken ill or sustained an injury and need to get to hospital 3. The cost to implement the nursery drop off is £3,000 4. The cost to implement both schemes is £3,500 - just £500 additional cost <p>https://www.google.co.uk/maps/Croft court</p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.5	5753 - Replace informal crossing points with zebra crossings Queens Crescent	<p>Division Councillor requests: <i>I would like to see a study performed to see whether 2 x Zebra crossing would be appropriate for Queens Crescent. Can we perform the study during peak school time children crossing?</i></p> <ul style="list-style-type: none"> • Considered by Town Council 25-Jan-18 - Town Council supports this request for an up to date survey and agrees to contribute £250 towards the cost (25%). If possible, the survey should also monitor speeds. • CATG noted petition had been received. • CATG noted that Queens Crescent School has updated its travel plan but did not mention any problems with crossings • 19-Mar-18 Chippenham Area Board allocated £600 from CATG funds conditional upon a contribution of £200 from Town Council. • The 2018 survey focused on the existing demarcated crossing points, whereas the 2011 feasibility study count covered a much wider area with a larger number of zones. To provide a worthwhile comparison between the counts I've only extracted the relevant zone data from the 2011 study and the results are shown below. • The 2018 pedestrian numbers are shown in red with the 2011 numbers in green and in brackets <p>SITE 1 Queens Crescent (adjacent to Carnarvon Close)</p> <p>306 (322) 1000 vehicles per day approx</p>	CATG recommendation – Chippenham Area Board to note the update	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p><u>SITE 2 Queens Crescent (Adjacent to Minster Way)</u></p> <p>264 (254) 3000 vehicles per day approx</p> <ul style="list-style-type: none"> • CATG also noted that a 20mph limit has been installed as part of the travel plan and agreed that the impact of this should be monitored • AO asked MD to brief CATG in his absence. The main concern is the ambiguity/potential confusion for pedestrian and drivers about the appropriate way to use the advisory crossings. MR confirmed that in his professional opinion, the advisory crossing on the Minster Way side of Queens Crescent should be considered a higher priority than the advisory crossing on the Carnarvon Close side of Queens Crescent. • CATG was asked to consider issues 4704 and 5753 at the same time as the requests are similar. MR advised the group that his workload would only allow him to produce one scheme/design of this type in 2018/19. • CATG noted the survey results for both issues, acknowledged the concerns for each and concluded that 4704 Malmesbury Road should be prioritised due to a higher number of movements at that location. Issue 5753 will remain on the list of requests and will be reconsidered in 2019/20. <p>https://www.google.co.uk/maps/Queens_Crescent</p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.6	5825 – lack of footway Turnpike Cottage to corner of Cuttle Lane Biddestone	<p>Parish Council requests: <i>Road surface prepared to slow vehicles down and a marked pavement/footway from Turnpike Cottage to the end of Cuttle Lane introduced.</i> Further details available in a document prepared by the Parish Council.</p> <ul style="list-style-type: none"> • Site meeting held 10th April 2018. • Cost estimate £8,000 - £10,000 • AW advised that Parish Council is willing to contribute more than the normal 25% <p>https://www.google.co.uk/maps/Biddestone</p>	<p>AW to confirm with Parish Council:</p> <ol style="list-style-type: none"> 1. Which request is the highest priority 5825 or 5826? Or 2. Does the Parish Council wish for 5825 & 5826 to be “batched together”? 3. Level of contribution the Parish Council is prepared to commit <p>CATG recommendation – Chippenham Area Board to note the update.</p>	2	AW
9.7	5826 - Lack of footway Biddestone Arms to the Village Green	<p>Parish Council requests: <i>Installation of a marked footway</i></p> <p>Further details available in a document prepared by the Parish Council</p> <ul style="list-style-type: none"> • Site meeting held 1^{0th} April 2018. • MR advised that we could consider batching 5825 & 5826 and submitting to substantive bid in 2019/20. • Cost Estimate £30,000. NB a topographical survey will be required and combining the two requests would mean that implementation will take considerably longer. <p>https://www.google.co.uk/maps/Biddestone Arms</p>	<p>AW to confirm with Parish Council:</p> <ol style="list-style-type: none"> 4. Which request is the highest priority 5825 or 5826? Or 5. Does the Parish Council wish for 5825 & 5826 to be “batched together”? 6. Level of contribution the Parish Council is prepared to commit <p>CATG recommendation – Chippenham Area Board to note the update</p>	2	AW

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.10	5827 – Installation of four sets of White Gates	<p>Parish Council requests: <i>Installation of white gates:</i></p> <ul style="list-style-type: none"> • 1 pair from A420 into village • 1 pair from Corsham into village • 1 pair Hartham into village • 1 pair from Giddea Hall into village <p><i>To slow down traffic.</i> Further details available in a document prepared by the Parish Council</p> <ul style="list-style-type: none"> • Cost of gate approx. £1000 each installed. • Site meeting held 10th April 2018. On hold pending completion of other identified priorities. 	CATG recommendation – Chippenham Area Board to note the update	2	AW
9.11	5886 - Replace advisory crossing point near St Peters School with zebra crossing	<p>Request: <i>The church and school community have been asked to voice their concerns to Wiltshire Council to replace the advisory crossing with a pelican crossing. Hopefully you will receive enough support to action this request</i></p> <ul style="list-style-type: none"> • Referred to Chippenham Town Council for comment 3-Feb-18. • 14-Mar-18 - The Town Council supports the Highway Officers recommendation for a formal assessment and agrees a contribution of £250 towards the cost of a pedestrian count. • CATG considered and agreed that school needs to tackle this through their travel plan <p>https://www.google.co.uk/maps/Frogwell</p>	CATG recommendation – Chippenham Area Board to remove this from the list of Highways Improvements Requests for CATG, advise the school to address their concerns via the Taking Action on School Journeys (TAOSJ) scheme.	2	VW

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.12	5937 Reduce speed limit on B4039	<p>Request from Yatton Keynell Parish Council: <i>“Request reduction in speed limit on B4039”</i></p> <ul style="list-style-type: none"> MR has carried out site visit. Site does not meet the requirements of circular 01/13 to extend existing 30mph limit at Yatton Keynell to cover Kents Bottom due to lack of frontage development. Single recorded collision (slight) in 5 years (Driver fell asleep). 40mph criteria also not strictly met but may be possible, providing min length can be achieved. Local signing improvements may be better option CATG requested MR discuss options with Parish Council <p>https://www.google.co.uk/maps/Yatton Keynell</p>	MR to discuss options with Parish Council	2	MR
9.13	6058 – Reduction of speed limit to 20mph throughout Castle Combe village	<p>Request from Castle Combe Parish Council: <i>“Formal investigation into the feasibility and costs of implementing a revised speed limit together with requisite signage”</i></p> <ul style="list-style-type: none"> MR has arranged for Metro Counts to be carried out in the village. 	CATG recommendation – Chippenham Area Board to note the update	2	MR
9.14	6063 – Need for safe drop off zone outside of Little Pips Nursery, Goldney Avenue, Chippenham	<p>Request: <i>A restricted parking zone or drop off zone outside the nursery along Lowden Avenue and Goldney Avenue to enable our parents to drop off safely and easily.</i></p> <p>3-Feb-18 Referred to Chippenham Town Council for comment</p> <ul style="list-style-type: none"> MR advises approx. costs: 	CATG recommendation – Chippenham Area Board to note the update	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> • Legal Order required £2,500 • Restricted/time limited bays £500 • Costs can be reduced considerably by considering this request and issue number 5734 at the same time if supported, the legal order could cover both schemes • 14-Mar-18 Chippenham Town Council confirms support for the Highway Officers recommendation for a time limited bay to be installed and agree a contribution of £750 towards the cost. However, there were some concerns raised regarding future enforcement. Councillors suggested this request could possibly be combined with a future request to reduce the cost. • CATG noted the Town Council comments regarding combining with another scheme to reduce costs. • The cost to implement the nursery drop off is £3,000. The cost to implement together with issue 5734 is £3,500 - just £500 additional cost • On hold pending review of Croft Court. https://www.google.co.uk/maps/Little Pips Nursery 			
9.15	6119 - Speed of vehicles on Sadlers Mead Chippenham	<ul style="list-style-type: none"> • Request is from Chippenham Town Councillor for traffic calming measures • 6-Mar-18 Following discussions with Highways Officer when the town councillor was briefed about previous requests relating to the parking arrangements in this location, the town councillor has indicated that he may withdraw this request 	CATG recommendation – Chippenham Area Board to note the update	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>and instead pursue a review of the waiting restrictions on Sadlers Mead.</p> <ul style="list-style-type: none"> 1-Jun-18 Correspondent confirms that following consultation with residents in Sadlers Mead, he wishes to proceed with this request for traffic calming. Referred to Chippenham Town Council for comment. 			
9.16	6140 – Request to reduce speed limit to 30mph in Upper Wraxall	<p>Request from North Wraxall Parish Council:</p> <p><i>Reduce speed limit to 30mph - Speeding cars through Upper Wraxall village from A420. The road through the village has no walkways and pedestrians are at risk from cars leaving the 50mph A420 onto a non-restricted speed road.</i></p> <ul style="list-style-type: none"> The CATG asked the Highways Engineer to contact the Parish Council to discuss the matter in more detail, visit the site if necessary and update the next CATG meeting. 	MR to contact North Wraxall Parish Council	2	MR
9.17	6144 – Speed reduction to 20mph for High Street in Chippenham	<p>Request made by Chippenham Town Council:</p> <ul style="list-style-type: none"> Following safety concerns regarding market traders setting up and backing into moving vehicles and pedestrians presuming that as the market is being set up the High Street is closed to traffic Chippenham Town Councils Planning Environment Transport Committee agreed to 	MR to arrange for SDR to establish statistics	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>apply to Wiltshire Council for a temporary road closure of the High Street to all vehicle traffic</p> <p>This application was approved but revoked by the Town Council at week 7 of the 12-week closure following a review of the overall position and feedback from residents and businesses.</p> <ul style="list-style-type: none"> • The High Street currently closes to traffic in accordance with Traffic Orders between 9.30am and 7.30pm Monday to Sunday with the exception of a Saturday i.e. to coincide with the setting-up of the market when it closes from 6.30am. • Due to these safety concerns affecting all High Street visitors market traders and pedestrians a temporary trial closure of the High Street on a Friday from 6.30am was pursued thereby aligning the closure time to that of the Saturday market. • Residents and businesses expressed a number of concerns regarding the temporary road closure offering suggestions on how the safety of all High Street users might be ensured and how the area might best be managed. • Due to the problems associated with the temporary closure of the High Street the Town Council revoked the temporary road closure and a High Street Working Party was set up to look at alternative ways to ensure the High Street is a safe place to visit whilst it is open to traffic. These included re-aligning the market moving it away from the High Street installing traffic 			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>calming measures as well as the introduction of a 20mph speed limit as introduced in other high-risk areas such as Redlands. The Town Council would like to apply for the High Street speed limit to be reduced to 20mph for the reasons given above.</p> <ul style="list-style-type: none"> Highways Officer advises that if considered a priority for the area by the CATG: <ul style="list-style-type: none"> An assessment will be required cost approx. £2,500. If the outcome recommends the introduction of the lower limit the typical cost is £3500 - £5000 depending on the size. This includes legal costs. If electrical works required, cost may rise to £8000 			
9.18	6287 – Speed of vehicles Sutton Lane	<ul style="list-style-type: none"> Metro Count Requested by Community Speedwatch Coordinator to evidence the need to extend the Community Speedwatch Scheme in the village. Completed Metro Count request form forwarded to Road Safety Unit 16-May-18 	CATG recommendation – Chippenham Area Board to note the update	2	MR
9.19	6288 – Speed of vehicles on Marshfield Road, Chippenham	<ul style="list-style-type: none"> Completed Metro Count request form forwarded to Road Safety Unit 1-Jun-18 	CATG recommendation – Chippenham Area Board to note the update	2	MR
9.20	6324 - Lack of passing places on Long Dean Lane near Yatton Keynell	<ul style="list-style-type: none"> Referred to Yatton Keynell Parish Council for comment 1-Jun-18 Parish Council considered 5-Jun-18 <i>“Unanimously agreed to support a local</i> 	MR to visit site to assess and contact Parish Council to discuss options	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<i>resident's request to investigate whether it is possible to add more passing points.</i>	CATG recommendation – Chippenham Area Board to note the update		
9.21	6331 – Dangerous driving near Sainsburys, Chippenham	<ul style="list-style-type: none"> • <i>Referred to Chippenham Town Council for comment 1-Jun-18</i> • <i>Highways Officer provided the following guidance regarding each element of the request:</i> <ol style="list-style-type: none"> 1. <u>Painting double white line on the access road</u> <i>This is <u>not</u> the correct use of solid white lines as per Chapter 5 of the Traffic Signs Manual 2003. Such markings should only be used on higher speed roads where forward visibility is severely restricted below a particular threshold.</i> 2. <u>Installing several no overtaking signs</u> <i>This is regulatory sign and backed by a legal order. Its use is dictated by Chapter 3 TSM which states: The sign to diagram 632 is used to give effect to an order which prohibits overtaking. Such orders will be exceptional as situations where forward visibility makes overtaking hazardous can normally be dealt with by double white lines.</i> <i>In theory, we could use this sign, but would seem totally excessive for the circumstances and would most likely be ignored by a determined motorist. Police may only prosecute when they witness offence taking place.</i> 3. Erecting warning signs 	CATG recommendation – Chippenham Area Board to note the update	2	

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p><i>There is no prescribed sign in the TSRGD 2016 for this purpose. Also see point 2 above</i></p> <p>4. Charging McDonalds to change road layout <i>The access road into MacDonald's/ Sainsbury's in part of the adopted highway. We do not have legal power to force McDonald's to change the road layout at their cost. How McDonald's manage their own internal layout and traffic within site is their responsibility and we can't change this</i></p> <p>5. Preventing Sainsbury's traffic from using the road, but that's unfair on innocent shoppers <i>As per above. Wiltshire Council cannot force Sainsbury's to change their access arrangements to permit egress only from the western end. This aside, it appears to be totally excessive for what was an isolated incident. Such a change would fundamentally change traffic movements on the access roads and roundabout on A420</i></p> <p>6. Charging a few people with dangerous driving (assuming the guy this morning wasn't a one off) <i>See above. This would rely on the Police witnessing such incidents, stopping and prosecuting individuals</i></p> <p>7. Other steps – you are the experts <i>We do not have a solution to every single incident on the highway particularly where the cause is purely down to driver impatience and poor judgement.</i></p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.22	6350 – Speed of vehicles Stanton St Quintin	<ul style="list-style-type: none"> Correspondent requests “Speed curbing is installed” Metro Count Request form issued for completion 1-Jun-18. This issue will be referred to the Parish Council once the Metro Count results are available 	CATG recommendation – Chippenham Area Board to note the update	2	
10	Pavement Improvement Exercise				
	Funding for improvements to Footways 2017/18 announced by the Cabinet Member for Highways	CC confirmed this exercise was now complete. CATG noted there was no further funding for 2018/19	CATG recommendation – Chippenham Area Board to note the update		
11	AOB				
	None				
Date of next meeting 18th September 2018 10:00 – 12:00 Education Room, Wiltshire & Swindon History Centre					

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of £12,919.,00

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications - none

Chippenham CATG

31/01/2018

Budget 2018 -19

£18,087.00 CATG Allocation 2018-19
 £7,626.16 2017 -18 underspend

Contributions

£0.00 Chipp without PC Fowlswick xroads (invoice issued for £498 in 17/18.) Final
 £737.50 Hullavington PC - London House
 £500.00 Kington Langley PC - Erosion Upper Common
 £375.00 Chippenham TC - Malmesbury Road Ped survey
 £1,800.00 Dropped kerbs Phase 3 (individual TC/ PC contributions to be shown when sites are agreed)
 £100.00 Chippenham TC - St marys Street nameplate
 £62.50 Chippenham TC - Wessex Close Street nameplate
 £0.00 Chippenham TC bollards Derriads Lane
 £200.00 Chippenham TC Queens Cresecent Ped count

Total Budget 2018-19

£29,488.16

Scheme Commitments carried forward from 17/18

Blackthorn Mews - Pedestrian improvements £2,200.00 Contribution to Substantive scheme £2800 of contribution spent in 2017/18
 Kington Langley The Common - Kerbing / Drainage works £517.00 Contribution to Sustantive scheme
 London House Hullavington - Kerbing and signs £2,950.00
 Erosion Upper Common East End Kington Langley £2,000.00 To be undertaken as part of the substantive scheme in KL
 Malmesbury Road pedestrian Survey £1,500.00 Cost increase from £800 to £1500
 St Mary's Street Street Nameplate £400.00 Estimate

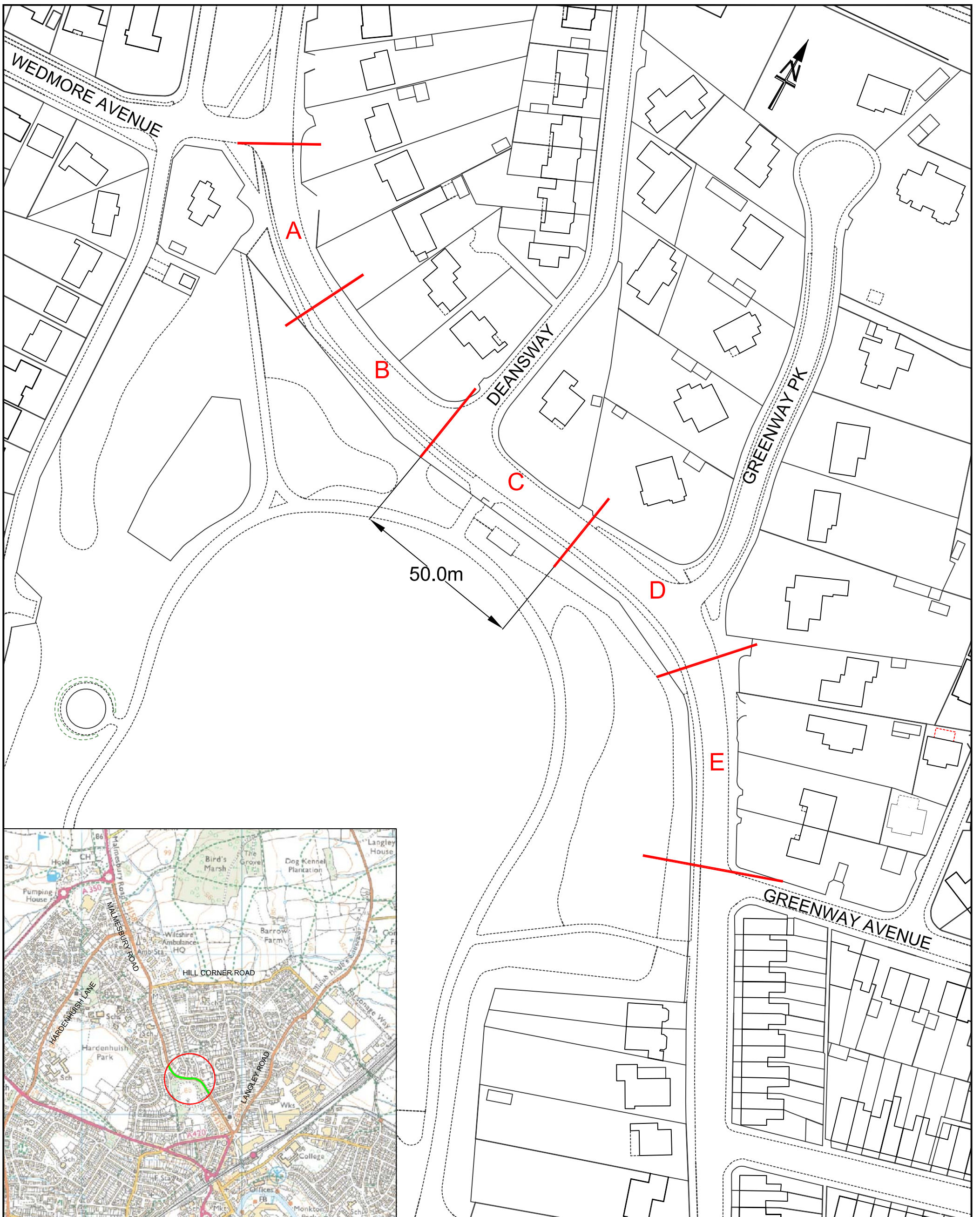
New Schemes 18/19

Dropped Kerbs Phase 4 £4,500.00 40% 3rd party contribution now required
 Ad hoc road markings £500.00 issues, 5329,5524, 5655,
 Wessex Road (leading to Wessex CL & Saxon St) Street nameplates £250.00
 Bollards End of Derriads Lane £0.00 Cost £395.00 Bollards from existing stock TBA
 Ped count Queens Cresecent £800.00

Current Commitment 2018-19 **£15,617.00**

Remaining Budget 2018 -19 £13,871.16

Completed schemes



NOTES:

ZONE BOUNDARY

NOTES- Survey to be 7am to 7pm.
busiest crossing points to be recorded.

Wiltshire Council
Where everybody matters

Traffic & Network Management

County Hall, Bythesea Road, Trowbridge
Wiltshire, BA14 8JD

Tel: 0300 4560100
Website: www.wiltshire.gov.uk

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Wiltshire Council (100049050) 2017

F					
E					
D					
C					
B					
A					
O	31/10/17	MJR	DMT	GTR	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

DRAWING PURPOSE:

ISSUE

PROJECT:

CHIPPENHAM CATG
MALMESBURY ROAD

DRAWING TITLE:

PEDESTRIAN SURVEY

SCALES:

NOT TO SCALE

SHEET SIZE:

A3

DRAWING No.

2017-168-MR-CHIPP-D001

REVISION:

0

FILE REF:

	CLIENT: WILTSHIRE CC				REFERENCE NUMBER: 1803 03			
	PROJECT MANAGER: IAN PATTERSON				DATE: xxth March 2018			
	PROJECT DESCRIPTION: MALMESBURY ROAD, CHIPPENHAM - PEDESTRIAN COUNTS							

ZONE C		SOUTH TO NORTH				NORTH TO SOUTH			
		UNDER 11'S	11-17	18-65	65+	UNDER 11'S	11-17	18-65	65+
07:00	07:15	0	0	3	0	0	0	0	0
07:15	07:30	0	0	1	0	0	0	0	0
07:30	07:45	0	0	7	0	0	0	0	0
07:45	08:00	0	3	12	0	0	0	2	0
TOTAL		0	3	23	0	0	0	2	0
08:00	08:15	0	11	15	0	0	0	2	0
08:15	08:30	0	17	8	0	0	3	4	0
08:30	08:45	0	0	7	0	0	0	4	0
08:45	09:00	0	0	7	0	0	0	4	0
TOTAL		0	28	37	0	0	3	14	0
09:00	09:15	0	0	3	0	0	0	2	0
09:15	09:30	0	0	1	0	0	0	1	0
09:30	09:45	0	0	2	0	0	0	2	0
09:45	10:00	0	0	2	0	0	0	2	0
TOTAL		0	0	8	0	0	0	7	0
10:00	10:15	0	0	2	0	0	0	0	0
10:15	10:30	0	0	2	0	0	0	0	0
10:30	10:45	0	0	3	0	0	0	1	0
10:45	11:00	0	0	1	0	0	0	1	0
TOTAL		0	0	8	0	0	0	2	0
11:00	11:15	0	0	1	0	0	0	1	0
11:15	11:30	0	0	0	0	0	0	3	0
11:30	11:45	0	0	3	0	0	0	4	0
11:45	12:00	0	0	0	0	0	0	0	0
TOTAL		0	0	4	0	0	0	8	0
12:00	12:15	0	0	2	0	0	0	3	0
12:15	12:30	0	0	1	0	0	0	2	0
12:30	12:45	0	0	2	0	0	0	2	0
12:45	13:00	0	0	5	0	0	0	0	0
TOTAL		0	0	10	0	0	0	7	0
13:00	13:15	0	0	2	0	0	0	2	0
13:15	13:30	0	0	5	0	0	0	2	0
13:30	13:45	0	0	1	0	0	0	2	0
13:45	14:00	0	0	1	0	0	0	0	0
TOTAL		0	0	9	0	0	0	6	0
14:00	14:15	0	0	2	0	0	0	2	0
14:15	14:30	0	0	1	0	0	0	6	0
14:30	14:45	0	0	2	0	0	0	4	0
14:45	15:00	0	0	1	0	0	0	0	0
TOTAL		0	0	6	0	0	0	12	0
15:00	15:15	0	0	1	0	0	16	5	0
15:15	15:30	0	1	8	0	0	18	5	0
15:30	15:45	0	0	9	0	0	0	6	0
15:45	16:00	0	0	4	0	0	0	6	0
TOTAL		0	1	22	0	0	34	22	0
16:00	16:15	0	0	8	0	0	0	6	0
16:15	16:30	0	0	5	0	0	0	6	0
16:30	16:45	0	2	2	0	0	4	2	0
16:45	17:00	0	0	9	0	0	0	1	0
TOTAL		0	2	24	0	0	4	15	0
17:00	17:15	0	0	3	0	0	1	6	0
17:15	17:30	0	0	1	0	0	0	7	0
17:30	17:45	0	0	1	0	0	0	4	0
17:45	18:00	0	0	1	0	0	0	5	0
TOTAL		0	0	6	0	0	1	22	0
18:00	18:15	0	0	5	0	0	0	5	0
18:15	18:30	0	0	2	0	0	0	0	0
18:30	18:45	0	0	1	0	0	0	2	0
18:45	19:00	0	0	1	0	0	0	1	0
TOTAL		0	0	9	0	0	0	8	0
DAILY TOTAL		0	34	166	0	0	42	125	0
GRAND TOTAL		200				167			

Author

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 City Trowbridge
 Country United Kingdom
 Contact
 Phone +44-3004-5601-00
 E-Mail



Built with **DataCollect Webreporter** version 1.0 at 11/06/2018 14:44:31

Site

Name 31052018
 Dir. Oncoming (name) Eastbound
 Dir. Outgoing (name) Westbound
 Posted Speed Limit **30**
 Comment B4158 Chippenham
 Device type **SDR**

Time Range

Start Date 31/05/2018 14:00
 End Date 08/06/2018 12:59
 Days Mo, Tu, We, Th, Fr, Sa, Su
 Time Interval 60 minutes
 Time Frame / Day 00:00 - 23:59

Length Classes

[L in m]

Cross-section		Eastbound				Westbound			
Time	Σ	Σ	CAR	TRUCK	LONG	Σ	CAR	TRUCK	LONG
07:00-19:00	56707	33878	31982	1454	442	22829	21329	1159	341
06:00-22:00	67425	40240	38099	1631	510	27185	25488	1290	407
06:00-23:59	69678	41772	39583	1659	530	27906	26176	1316	414
00:00-23:59	71936	42926	40574	1760	592	29010	27131	1410	469
00:00-24:00	71948	42933	40581	1760	592	29015	27135	1411	469

Speed Figures

[V in mph]

	Vmin	Vmax	Vavg	V15	V50	V85	Vexc %
Cross-section	3	57	32	27	31	36	68.5
Eastbound	3	57	32	27	31	36	67.3
Westbound	6	57	32	27	31	37	70.3

Descriptions

Vmin: Minimal velocity
 Vmax: Maximal velocity
 Vavg: Average velocity
 V15: Critical velocity for the first 15% of vehicles

V50: Critical velocity for the first 50% of vehicles
 V85: Critical velocity for the first 85% of vehicles
 Vexc %: Speeding in %

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 Country United Kingdom
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 E-Mail



Built with **DataCollect Webreporter** version 1.0 at 11/06/2018 14:44:31

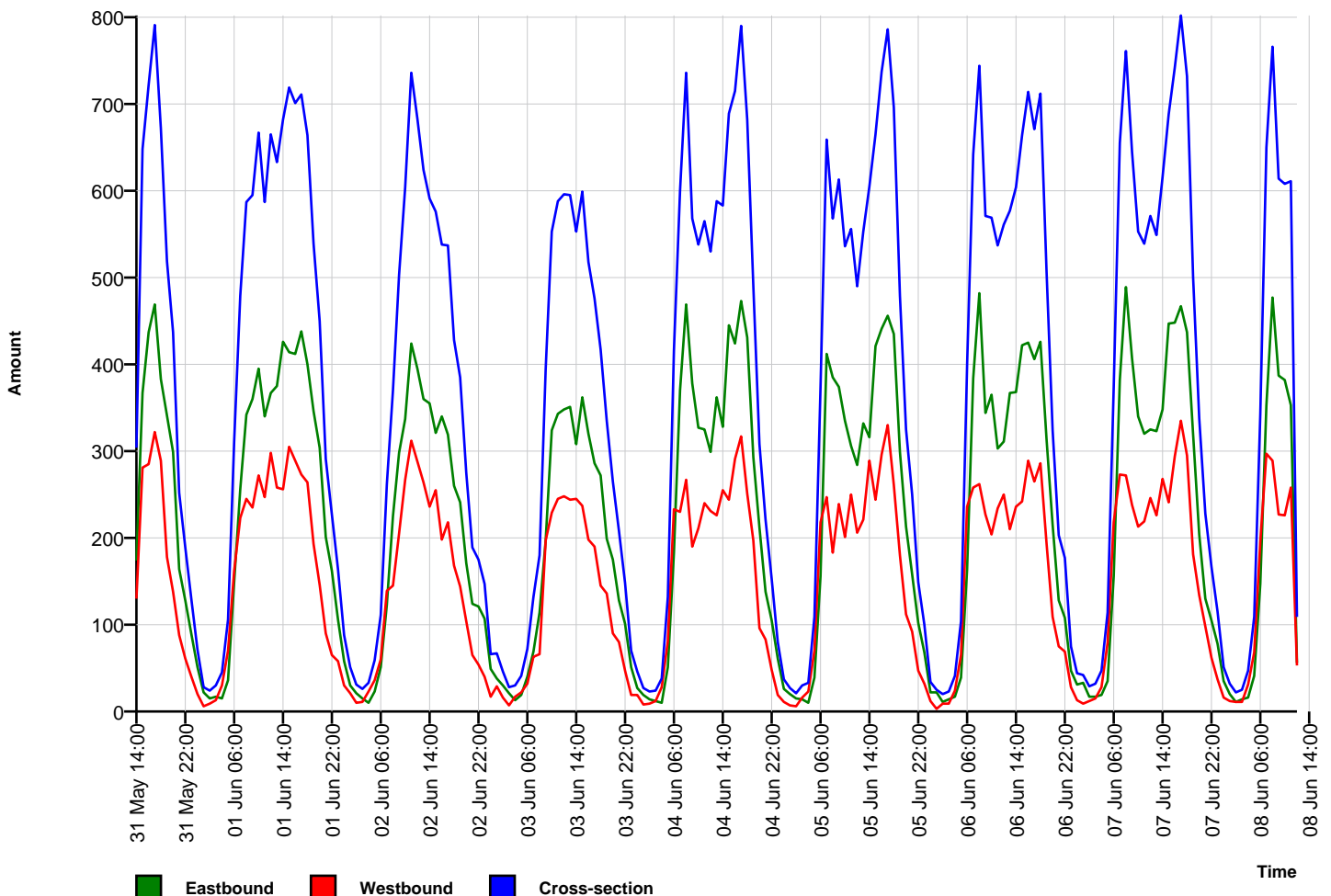
Site

Name 31052018
 Dir. Oncoming (name) Eastbound
 Dir. Outgoing (name) Westbound
 Posted Speed Limit **30**
 Comment B4158 Chippenham
 Device type **SDR**

Time Range

Start Date 31/05/2018 14:00
 End Date 08/06/2018 12:59
 Days Mo, Tu, We, Th, Fr, Sa, Su
 Time Interval 60 minutes
 Time Frame / Day 00:00 - 23:59

Time Variation Curve



Author

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Built with **DataCollect Webreporter** version 1.0 at 11/06/2018 14:44:31

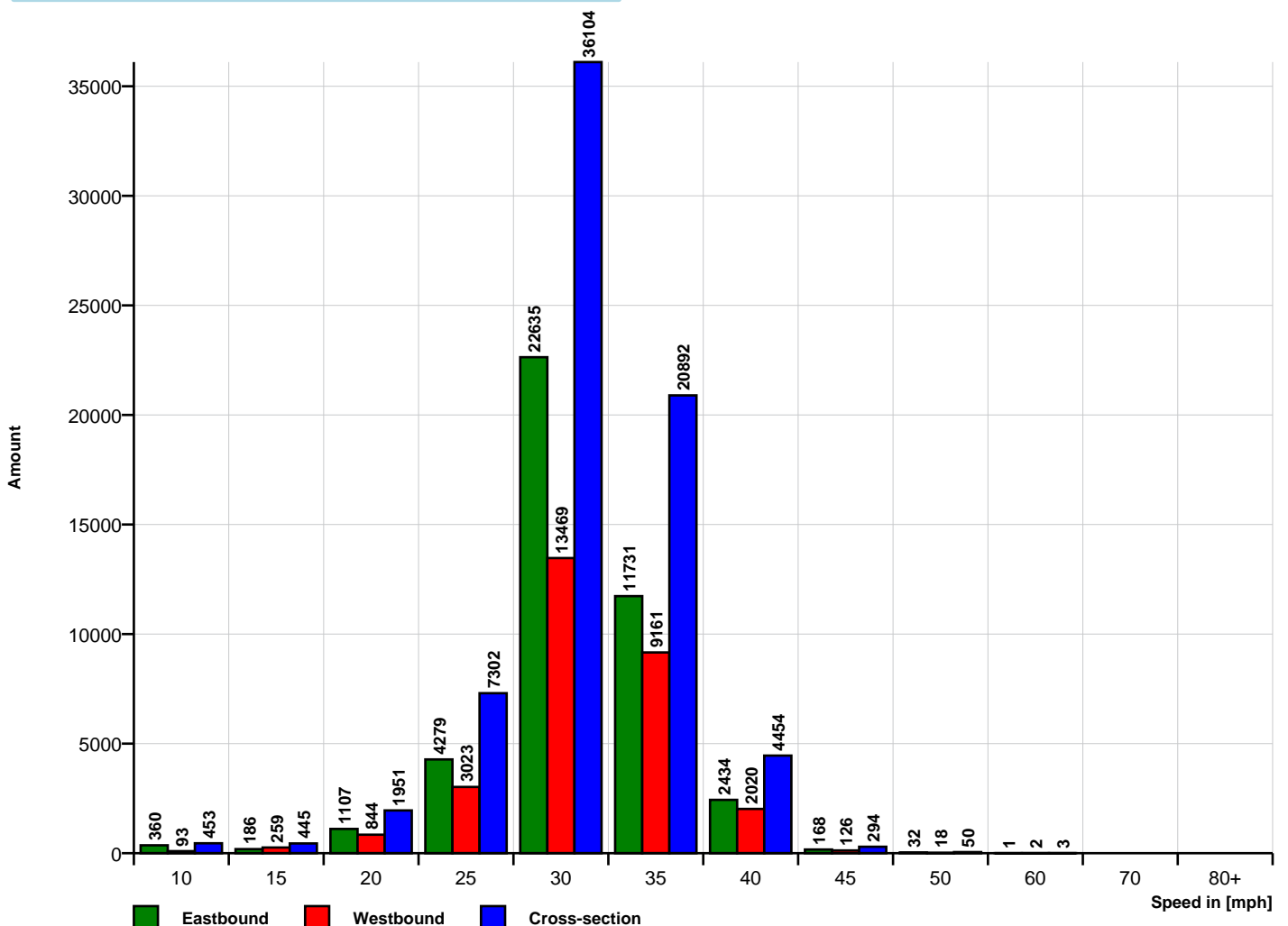
Site

Name 31052018
 Dir. Oncoming (name) Eastbound
 Dir. Outgoing (name) Westbound
 Posted Speed Limit **30**
 Comment B4158 Chippenham
 Device type **SDR**

Time Range

Start Date 31/05/2018 14:00
 End Date 08/06/2018 12:59
 Days Mo, Tu, We, Th, Fr, Sa, Su
 Time Interval 60 minutes
 Time Frame / Day 00:00 - 23:59

Speed Histogram



Author

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Built with **DataCollect Webreporter** version 1.0 at 11/06/2018 14:44:31

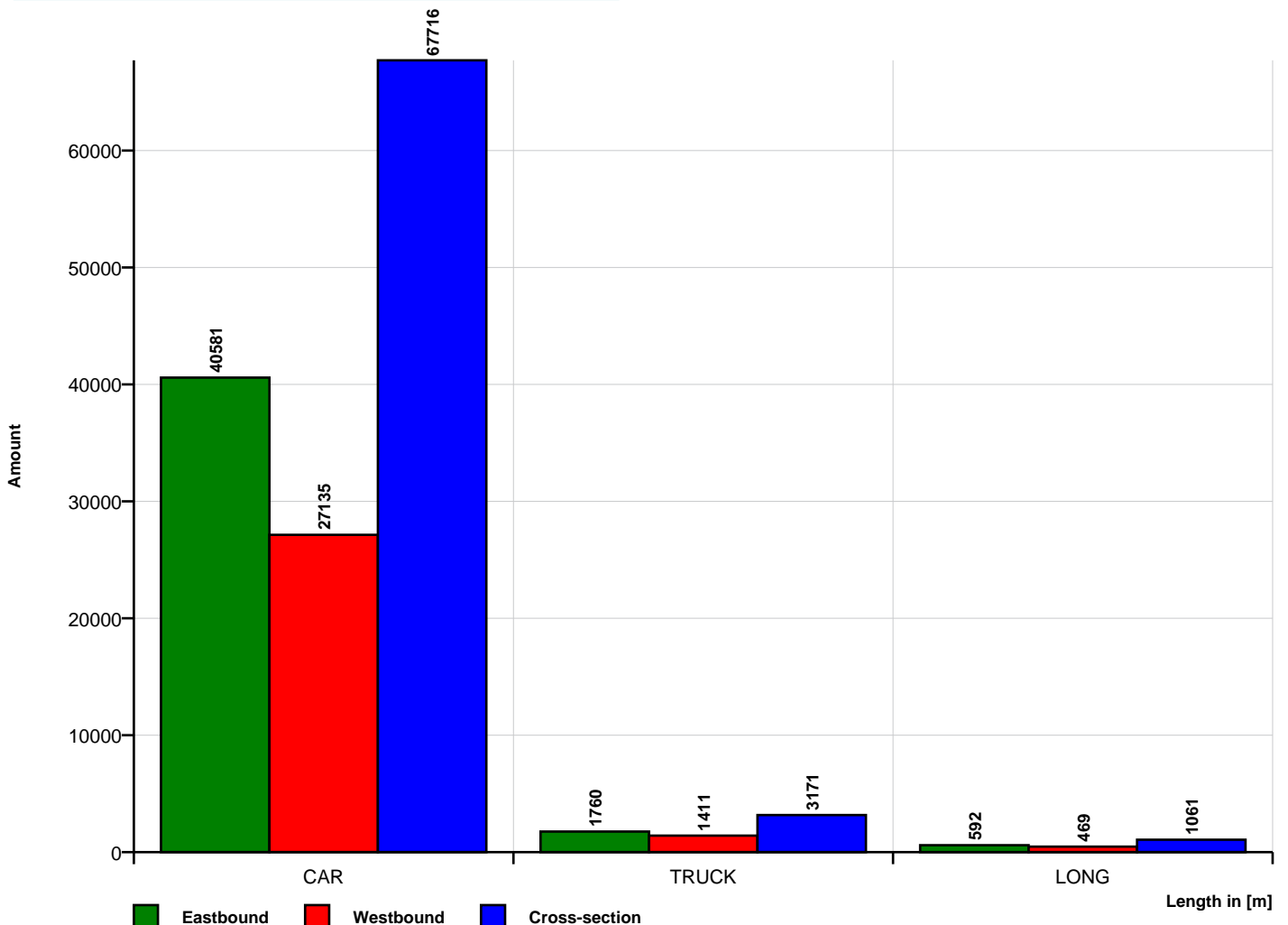
Site

Name 31052018
 Dir. Oncoming (name) Eastbound
 Dir. Outgoing (name) Westbound
 Posted Speed Limit **30**
 Comment B4158 Chippenham
 Device type **SDR**

Time Range

Start Date 31/05/2018 14:00
 End Date 08/06/2018 12:59
 Days Mo, Tu, We, Th, Fr, Sa, Su
 Time Interval 60 minutes
 Time Frame / Day 00:00 - 23:59

Length Histogram



Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	VMin	VAvg	VMax	V15	V50	V85
31/05/2018 14:00	304	287	13	4	0	1	12	41	167	72	11	0	0	0	0	0	16	31	42	26	31	34
31/05/2018 15:00	648	610	29	9	0	3	5	60	372	167	39	1	0	1	0	0	14	32	57	29	31	36
31/05/2018 16:00	722	694	21	7	1	6	17	82	377	205	33	1	0	0	0	0	11	32	44	27	31	36
31/05/2018 17:00	791	759	25	7	2	8	19	56	402	262	42	0	0	0	0	0	11	32	44	29	31	36
31/05/2018 18:00	672	644	21	7	2	1	23	61	332	225	25	3	0	0	0	0	6	32	47	27	31	36
31/05/2018 19:00	519	505	13	1	0	4	16	50	242	165	41	1	0	0	0	0	13	32	44	27	31	37
31/05/2018 20:00	437	427	7	3	0	1	7	28	232	147	20	2	0	0	0	0	16	32	47	29	31	36
31/05/2018 21:00	252	240	7	5	1	2	7	28	146	51	16	1	0	0	0	0	6	31	45	26	31	34
31/05/2018 22:00	189	178	8	3	0	0	2	23	93	56	15	0	0	0	0	0	19	32	42	27	31	37
31/05/2018 23:00	129	124	3	2	0	0	1	14	63	39	12	0	0	0	0	0	21	32	44	27	31	37

[Thu, 31 May]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	VMin	VAvg	VMax	V15	V50	V85
07:00-19:00	3137	2994	109	34	5	19	76	300	1650	931	150	5	0	1	0	0	6	32	57	27	31	36
06:00-22:00	4345	4166	136	43	6	26	106	406	2270	1294	227	9	0	1	0	0	6	32	57	27	31	36
06:00-23:59	4661	4466	147	48	6	26	109	443	2426	1388	253	9	0	1	0	0	6	32	57	27	31	36
00:00-23:59	4661	4466	147	48	6	26	109	443	2426	1388	253	9	0	1	0	0	6	32	57	27	31	36
00:00-24:00	4663	4468	147	48	6	26	109	443	2426	1389	254	9	0	1	0	0	6	32	57	27	31	36

Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
01/06/2018 00:00	71	65	3	3	0	0	1	6	32	23	9	0	0	0	0	0	21	33	42	29	32	37
01/06/2018 01:00	28	23	2	3	0	0	0	3	15	6	4	0	0	0	0	0	24	32	41	29	31	37
01/06/2018 02:00	24	20	2	2	0	0	1	4	7	8	4	0	0	0	0	0	18	33	42	26	34	39
01/06/2018 03:00	30	23	5	2	0	0	2	1	14	8	4	1	0	0	0	0	21	33	47	27	32	39
01/06/2018 04:00	45	35	8	2	0	1	0	1	15	22	5	1	0	0	0	0	16	35	45	31	34	37
01/06/2018 05:00	106	91	9	6	0	0	0	4	32	47	20	3	0	0	0	0	26	35	45	31	36	39
01/06/2018 06:00	311	280	19	12	1	1	4	17	84	135	67	1	1	0	0	0	8	35	49	31	34	39
01/06/2018 07:00	479	449	21	9	0	0	5	26	212	175	57	4	0	0	0	0	19	33	47	29	32	37
01/06/2018 08:00	587	549	33	5	0	0	8	37	322	187	31	2	0	0	0	0	18	32	47	29	31	36
01/06/2018 09:00	595	545	41	9	2	0	8	47	353	152	30	3	0	0	0	0	6	32	47	29	31	36
01/06/2018 10:00	667	615	35	17	2	17	23	90	369	156	10	0	0	0	0	0	8	30	41	26	31	34
01/06/2018 11:00	587	542	34	11	0	0	12	48	329	170	28	0	0	0	0	0	19	32	42	29	31	36
01/06/2018 12:00	665	618	33	14	1	3	22	82	378	157	20	2	0	0	0	0	6	31	49	26	31	34
01/06/2018 13:00	633	592	25	16	2	3	15	68	327	185	31	2	0	0	0	0	3	32	45	27	31	36
01/06/2018 14:00	682	645	26	11	2	3	21	59	379	187	29	1	1	0	0	0	8	32	55	27	31	36
01/06/2018 15:00	719	683	30	6	1	3	16	40	388	248	23	0	0	0	0	0	8	32	44	29	31	36
01/06/2018 16:00	701	669	25	7	2	1	18	58	345	228	47	1	1	0	0	0	6	32	52	29	31	36
01/06/2018 17:00	711	681	23	7	3	2	13	62	347	247	33	4	0	0	0	0	6	32	47	29	31	36
01/06/2018 18:00	664	641	15	8	0	2	15	49	304	231	62	1	0	0	0	0	13	33	47	29	32	37
01/06/2018 19:00	539	528	6	5	0	0	7	43	249	200	38	2	0	0	0	0	21	33	49	29	31	36
01/06/2018 20:00	450	437	5	8	0	1	5	34	197	155	52	5	1	0	0	0	16	33	55	29	32	37
01/06/2018 21:00	291	277	7	7	0	0	5	34	130	100	22	0	0	0	0	0	18	33	44	27	32	36
01/06/2018 22:00	227	218	4	5	0	0	4	24	103	76	19	1	0	0	0	0	19	33	44	29	31	37
01/06/2018 23:00	164	156	5	3	0	0	2	14	74	56	18	0	0	0	0	0	21	33	44	29	32	37

[Fri, 1 June]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
07:00-19:00	7690	7229	341	120	15	34	176	666	4053	2323	401	20	2	0	0	0	3	32	55	27	31	36
06:00-22:00	9281	8751	378	152	16	36	197	794	4713	2913	580	28	4	0	0	0	3	32	55	29	31	36
06:00-23:59	9668	9121	387	160	16	36	203	830	4888	3045	617	29	4	0	0	0	3	32	55	29	31	36
00:00-23:59	9972	9378	416	178	16	37	207	849	5003	3159	663	34	4	0	0	0	3	32	55	29	31	36
00:00-24:00	9976	9382	416	178	16	37	207	851	5005	3159	663	34	4	0	0	0	3	32	55	29	31	36

Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
02/06/2018 00:00	88	79	5	4	0	0	2	6	33	32	12	2	1	0	0	0	18	34	50	29	34	39
02/06/2018 01:00	51	43	4	4	0	0	1	2	16	19	9	4	0	0	0	0	21	35	47	29	34	42
02/06/2018 02:00	31	26	3	2	0	0	0	0	14	11	5	1	0	0	0	0	29	35	44	31	34	39
02/06/2018 03:00	26	21	5	0	0	0	0	1	6	14	4	1	0	0	0	0	26	36	47	31	36	39
02/06/2018 04:00	33	23	8	2	0	0	1	3	9	14	6	0	0	0	0	0	19	34	42	27	34	39
02/06/2018 05:00	59	47	6	6	0	0	2	3	20	19	12	3	0	0	0	0	21	35	45	29	36	41
02/06/2018 06:00	111	93	15	3	1	0	1	4	38	43	21	2	1	0	0	0	6	35	52	31	34	39
02/06/2018 07:00	262	246	12	4	0	0	4	10	95	107	41	5	0	0	0	0	19	34	49	31	34	39
02/06/2018 08:00	370	348	15	7	2	1	3	19	171	132	37	3	2	0	0	0	3	33	50	29	32	37
02/06/2018 09:00	503	478	14	11	3	1	10	50	267	147	25	0	0	0	0	0	11	32	42	27	31	36
02/06/2018 10:00	604	577	19	8	0	4	10	56	331	173	30	0	0	0	0	0	13	32	44	29	31	36
02/06/2018 11:00	736	716	18	2	1	3	14	81	437	176	24	0	0	0	0	0	6	31	44	27	31	34
02/06/2018 12:00	683	662	12	9	2	5	12	62	359	207	35	1	0	0	0	0	8	32	44	29	31	36
02/06/2018 13:00	624	605	13	6	2	6	15	93	328	158	21	1	0	0	0	0	6	31	44	26	31	34
02/06/2018 14:00	591	573	16	2	2	3	20	84	318	140	22	2	0	0	0	0	8	31	44	26	31	34
02/06/2018 15:00	576	557	15	4	3	5	29	103	312	111	13	0	0	0	0	0	3	30	44	26	31	34
02/06/2018 16:00	538	524	12	2	2	5	24	54	272	155	25	1	0	0	0	0	8	31	44	26	31	36
02/06/2018 17:00	537	524	7	6	2	2	8	50	246	186	39	4	0	0	0	0	3	32	47	29	31	37
02/06/2018 18:00	428	418	7	3	1	1	17	42	224	113	28	2	0	0	0	0	8	32	45	27	31	36
02/06/2018 19:00	385	379	5	1	0	1	13	26	190	125	29	1	0	0	0	0	14	32	47	29	31	37
02/06/2018 20:00	275	264	7	4	0	0	1	13	132	107	20	2	0	0	0	0	21	33	47	29	32	37
02/06/2018 21:00	189	187	1	1	0	0	3	14	82	68	21	0	1	0	0	0	21	33	55	29	32	37
02/06/2018 22:00	175	172	2	1	0	0	1	12	82	56	23	1	0	0	0	0	21	33	44	29	32	37
02/06/2018 23:00	147	143	4	0	0	0	5	14	54	54	19	0	1	0	0	0	21	33	49	29	34	37

[Sat, 2 June]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
07:00-19:00	6452	6228	160	64	20	36	166	704	3360	1805	340	19	2	0	0	0	3	32	50	27	31	36
06:00-22:00	7412	7151	188	73	21	37	184	761	3802	2148	431	24	4	0	0	0	3	32	55	27	31	36
06:00-23:59	7733	7466	193	74	21	37	190	787	3937	2258	473	25	5	0	0	0	3	32	55	27	31	36
00:00-23:59	8021	7705	224	92	21	37	196	802	4035	2367	521	36	6	0	0	0	3	32	55	27	31	36
00:00-24:00	8022	7705	225	92	21	37	196	802	4036	2367	521	36	6	0	0	0	3	32	55	27	31	36

Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
03/06/2018 00:00	66	65	0	1	0	0	1	8	23	23	9	2	0	0	0	0	21	34	47	27	34	39
03/06/2018 01:00	67	65	1	1	0	0	0	7	16	25	15	1	3	0	0	0	22	35	50	29	36	39
03/06/2018 02:00	46	40	4	2	0	0	0	6	9	20	10	1	0	0	0	0	24	35	47	29	34	41
03/06/2018 03:00	28	28	0	0	0	0	0	1	6	8	10	3	0	0	0	0	26	37	44	29	37	42
03/06/2018 04:00	30	27	2	1	0	0	0	0	15	10	5	0	0	0	0	0	27	34	44	29	34	39
03/06/2018 05:00	41	40	1	0	0	1	0	3	12	16	9	0	0	0	0	0	14	34	42	31	34	39
03/06/2018 06:00	72	68	1	3	0	0	3	3	12	30	21	3	0	0	0	0	18	36	47	31	34	41
03/06/2018 07:00	132	124	5	3	1	0	2	4	42	58	19	5	1	0	0	0	4	35	50	31	34	39
03/06/2018 08:00	180	172	5	3	0	2	5	4	75	66	25	2	1	0	0	0	11	34	52	29	34	39
03/06/2018 09:00	394	378	12	4	1	1	7	19	177	160	28	1	0	0	0	0	11	33	47	29	32	37
03/06/2018 10:00	553	536	13	4	0	1	12	46	298	166	29	1	0	0	0	0	16	32	44	29	31	36
03/06/2018 11:00	588	575	10	3	1	0	29	60	322	158	17	1	0	0	0	0	6	31	47	26	31	34
03/06/2018 12:00	596	584	9	3	2	6	28	81	327	130	22	0	0	0	0	0	3	31	44	26	31	34
03/06/2018 13:00	595	591	4	0	2	3	21	85	295	167	22	0	0	0	0	0	8	31	44	26	31	36
03/06/2018 14:00	553	543	6	4	2	5	28	81	285	127	24	1	0	0	0	0	8	31	49	26	31	34
03/06/2018 15:00	599	581	14	4	10	17	57	165	290	54	6	0	0	0	0	0	3	28	41	22	29	31
03/06/2018 16:00	518	494	21	3	3	18	68	129	208	81	10	1	0	0	0	0	3	28	44	21	29	34
03/06/2018 17:00	476	468	7	1	1	5	29	75	207	134	20	4	1	0	0	0	11	31	49	26	31	36
03/06/2018 18:00	417	407	8	2	1	0	6	24	185	166	31	4	0	0	0	0	6	33	49	29	32	37
03/06/2018 19:00	335	325	8	2	0	1	9	23	160	100	37	5	0	0	0	0	16	33	49	29	31	37
03/06/2018 20:00	265	259	4	2	1	0	8	16	116	92	28	2	2	0	0	0	11	33	54	29	32	37
03/06/2018 21:00	208	206	2	0	1	1	6	10	82	87	20	1	0	0	0	0	3	33	44	29	34	37
03/06/2018 22:00	148	141	6	1	0	0	3	9	69	48	18	0	1	0	0	0	21	33	52	29	32	37
03/06/2018 23:00	70	67	1	2	0	0	3	2	33	24	6	1	1	0	0	0	19	33	49	29	32	37

[Sun, 3 June]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
07:00-19:00	5601	5453	114	34	24	58	292	773	2711	1467	253	20	3	0	0	0	3	31	52	26	31	36
06:00-22:00	6481	6311	129	41	26	60	318	825	3081	1776	359	31	5	0	0	0	3	31	54	26	31	36
06:00-23:59	6698	6518	136	44	26	60	324	836	3182	1848	383	32	7	0	0	0	3	31	54	26	31	36
00:00-23:59	6976	6783	144	49	26	61	325	861	3263	1950	441	39	10	0	0	0	3	31	54	26	31	36
00:00-24:00	6977	6784	144	49	26	61	325	861	3264	1950	441	39	10	0	0	0	3	31	54	26	31	36

Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
04/06/2018 00:00	46	43	1	2	0	0	1	5	12	16	10	2	0	0	0	0	18	34	47	27	34	39
04/06/2018 01:00	27	24	0	3	0	0	0	2	10	9	5	0	1	0	0	0	24	34	49	29	34	39
04/06/2018 02:00	23	16	5	2	0	0	0	1	9	11	2	0	0	0	0	0	26	34	42	29	34	37
04/06/2018 03:00	24	18	4	2	0	0	0	2	7	4	9	2	0	0	0	0	26	36	44	29	37	42
04/06/2018 04:00	38	30	7	1	0	0	0	0	5	22	10	1	0	0	0	0	29	37	45	34	36	41
04/06/2018 05:00	132	115	7	10	0	1	0	2	45	57	26	1	0	0	0	0	16	35	44	31	34	39
04/06/2018 06:00	416	384	24	8	0	0	5	12	129	190	75	5	0	0	0	0	18	35	47	31	34	39
04/06/2018 07:00	600	557	32	11	1	3	8	43	298	210	36	1	0	0	0	0	11	32	44	29	31	36
04/06/2018 08:00	736	685	45	6	3	8	27	98	403	181	16	0	0	0	0	0	4	31	44	26	31	34
04/06/2018 09:00	568	505	52	11	1	4	18	101	286	132	26	0	0	0	0	0	11	31	44	26	31	34
04/06/2018 10:00	538	488	37	13	1	4	22	74	292	125	19	1	0	0	0	0	4	31	45	26	31	34
04/06/2018 11:00	565	510	40	15	4	3	24	76	306	122	29	1	0	0	0	0	8	31	44	26	31	36
04/06/2018 12:00	530	478	40	12	0	3	20	45	269	169	24	0	0	0	0	0	13	32	44	27	31	36
04/06/2018 13:00	588	538	38	12	4	7	21	80	300	148	27	1	0	0	0	0	6	31	44	26	31	36
04/06/2018 14:00	583	520	46	17	0	3	9	79	320	144	25	2	1	0	0	0	14	32	52	26	31	36
04/06/2018 15:00	689	641	36	12	5	8	54	133	359	113	16	1	0	0	0	0	3	29	47	24	29	34
04/06/2018 16:00	715	679	26	10	5	17	17	42	381	205	47	1	0	0	0	0	6	32	45	29	31	36
04/06/2018 17:00	790	764	17	9	20	14	21	88	382	230	31	4	0	0	0	0	3	31	47	26	31	36
04/06/2018 18:00	682	664	10	8	0	6	11	64	367	200	33	1	0	0	0	0	14	32	44	27	31	36
04/06/2018 19:00	490	472	14	4	0	1	6	24	235	183	38	3	0	0	0	0	16	33	47	29	32	37
04/06/2018 20:00	308	293	10	5	0	0	4	23	169	80	26	5	1	0	0	0	19	33	49	29	31	37
04/06/2018 21:00	221	210	7	4	0	1	2	17	101	77	21	2	0	0	0	0	16	33	47	29	32	37
04/06/2018 22:00	153	148	2	3	0	0	3	9	55	68	16	2	0	0	0	0	19	34	44	29	34	37
04/06/2018 23:00	80	79	0	1	0	0	2	9	28	28	11	0	2	0	0	0	19	34	52	27	34	39

[Mon, 4 June]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
07:00-19:00	7584	7029	419	136	44	80	252	923	3963	1979	329	13	1	0	0	0	3	31	52	26	31	36
06:00-22:00	9019	8388	474	157	44	82	269	999	4597	2509	489	28	2	0	0	0	3	32	52	26	31	36
06:00-23:59	9250	8613	476	161	44	82	274	1017	4680	2604	515	30	4	0	0	0	3	32	52	26	31	36
00:00-23:59	9540	8859	500	181	44	83	275	1029	4768	2723	577	36	5	0	0	0	3	32	52	27	31	36
00:00-24:00	9542	8861	500	181	44	83	275	1029	4768	2724	578	36	5	0	0	0	3	32	52	27	31	36

Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
05/06/2018 00:00	37	30	3	4	0	0	2	1	16	11	7	0	0	0	0	0	19	33	44	29	32	39
05/06/2018 01:00	27	21	3	3	0	1	1	2	8	10	4	1	0	0	0	0	13	33	44	27	34	39
05/06/2018 02:00	21	11	7	3	0	0	0	3	8	7	3	0	0	0	0	0	24	33	44	29	32	37
05/06/2018 03:00	30	24	4	2	0	0	0	1	12	7	8	2	0	0	0	0	26	35	45	29	34	42
05/06/2018 04:00	33	28	2	3	0	0	1	1	12	12	5	2	0	0	0	0	21	35	47	31	34	42
05/06/2018 05:00	109	97	9	3	0	0	0	2	27	56	20	2	2	0	0	0	26	36	54	31	36	39
05/06/2018 06:00	374	345	18	11	0	0	5	8	143	166	48	3	1	0	0	0	21	34	52	31	34	37
05/06/2018 07:00	659	608	38	13	1	2	11	49	332	218	40	6	0	0	0	0	11	33	49	29	31	36
05/06/2018 08:00	568	519	36	13	160	15	25	70	219	65	13	1	0	0	0	0	3	23	47	6	27	32
05/06/2018 09:00	613	553	49	11	2	2	15	64	323	183	23	1	0	0	0	0	6	32	44	27	31	36
05/06/2018 10:00	536	478	49	9	0	3	16	45	309	146	16	1	0	0	0	0	13	32	49	29	31	34
05/06/2018 11:00	556	504	38	14	2	3	7	71	347	117	8	1	0	0	0	0	3	31	45	27	31	34
05/06/2018 12:00	490	447	30	13	0	4	14	52	280	120	19	0	1	0	0	0	14	31	49	27	31	36
05/06/2018 13:00	553	505	40	8	2	5	10	51	298	155	32	0	0	0	0	0	4	32	42	29	31	36
05/06/2018 14:00	605	553	43	9	1	6	20	73	325	154	23	2	1	0	0	0	8	31	50	26	31	36
05/06/2018 15:00	665	614	41	10	6	4	22	101	350	157	24	0	1	0	0	0	3	31	49	26	31	34
05/06/2018 16:00	737	701	31	5	0	0	13	60	425	199	37	2	1	0	0	0	18	32	49	29	31	36
05/06/2018 17:00	786	760	20	6	0	1	15	66	399	249	54	2	0	0	0	0	16	32	47	29	31	36
05/06/2018 18:00	696	677	17	2	1	1	11	66	333	231	51	2	0	0	0	0	8	32	47	29	31	36
05/06/2018 19:00	479	457	16	6	0	1	9	36	225	155	51	2	0	0	0	0	14	33	44	29	31	37
05/06/2018 20:00	325	315	7	3	0	1	7	26	138	124	27	2	0	0	0	0	16	33	49	29	32	37
05/06/2018 21:00	250	241	5	4	0	0	5	19	118	71	33	2	2	0	0	0	19	33	55	29	31	37
05/06/2018 22:00	149	143	5	1	0	0	0	10	71	53	13	2	0	0	0	0	24	33	47	29	32	37
05/06/2018 23:00	100	98	0	2	1	0	4	8	59	21	6	1	0	0	0	0	4	31	44	27	31	36

[Tue, 5 June]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
07:00-19:00	7465	6920	432	113	175	46	179	768	3940	1994	341	18	4	0	0	0	3	31	50	26	31	36
06:00-22:00	8892	8277	478	137	175	48	205	857	4564	2510	499	27	7	0	0	0	3	31	55	27	31	36
06:00-23:59	9140	8517	483	140	176	48	209	875	4694	2584	517	30	7	0	0	0	3	31	55	27	31	36
00:00-23:59	9397	8728	511	158	176	49	213	885	4777	2687	564	37	9	0	0	0	3	32	55	27	31	36
00:00-24:00	9398	8729	511	158	176	49	213	885	4777	2687	565	37	9	0	0	0	3	32	55	27	31	36

Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
06/06/2018 00:00	34	33	0	1	0	0	0	4	12	9	8	0	1	0	0	0	26	34	49	29	34	39
06/06/2018 01:00	25	21	3	1	0	1	2	3	9	7	3	0	0	0	0	0	11	31	41	26	32	37
06/06/2018 02:00	20	15	3	2	0	0	0	1	7	5	4	3	0	0	0	0	22	36	47	31	36	44
06/06/2018 03:00	23	18	5	0	0	0	1	1	9	7	5	0	0	0	0	0	21	34	44	29	34	42
06/06/2018 04:00	41	36	4	1	0	0	0	1	10	18	10	2	0	0	0	0	26	36	47	29	36	41
06/06/2018 05:00	104	94	7	3	0	0	0	5	23	47	23	4	2	0	0	0	24	36	52	31	36	39
06/06/2018 06:00	400	375	19	6	0	1	2	7	130	185	69	6	0	0	0	0	14	35	47	31	34	39
06/06/2018 07:00	642	599	34	9	1	4	19	49	295	225	48	1	0	0	0	0	9	32	44	29	31	37
06/06/2018 08:00	744	685	44	15	2	10	34	99	400	172	27	0	0	0	0	0	9	31	44	26	31	34
06/06/2018 09:00	571	507	55	9	1	0	10	59	313	153	34	0	1	0	0	0	8	32	49	27	31	36
06/06/2018 10:00	569	522	36	11	0	3	12	70	327	137	19	1	0	0	0	0	14	31	49	27	31	34
06/06/2018 11:00	537	493	33	11	2	3	13	62	283	150	24	0	0	0	0	0	3	31	42	27	31	34
06/06/2018 12:00	561	523	31	7	1	1	8	65	318	137	27	2	2	0	0	0	11	32	54	27	31	36
06/06/2018 13:00	577	523	41	13	3	2	18	74	293	160	26	1	0	0	0	0	6	31	49	26	31	36
06/06/2018 14:00	604	556	42	6	2	5	11	62	343	152	29	0	0	0	0	0	8	31	42	27	31	36
06/06/2018 15:00	664	623	33	8	4	13	37	111	325	141	30	3	0	0	0	0	3	30	49	24	31	34
06/06/2018 16:00	714	681	26	7	37	3	20	90	351	186	24	3	0	0	0	0	3	30	47	26	31	34
06/06/2018 17:00	671	648	19	4	38	18	20	83	284	191	32	4	1	0	0	0	3	30	52	24	31	36
06/06/2018 18:00	712	687	16	9	5	7	25	76	354	202	42	1	0	0	0	0	3	32	47	26	31	36
06/06/2018 19:00	508	499	6	3	0	1	12	35	236	196	24	4	0	0	0	0	16	33	49	29	32	36
06/06/2018 20:00	324	313	10	1	1	1	3	14	147	124	31	2	1	0	0	0	8	33	50	29	32	37
06/06/2018 21:00	203	196	7	0	0	0	3	18	86	71	24	1	0	0	0	0	19	33	44	29	32	37
06/06/2018 22:00	177	173	4	0	0	0	4	11	92	44	21	4	1	0	0	0	19	33	52	29	31	37
06/06/2018 23:00	75	69	5	1	0	1	3	2	33	26	8	2	0	0	0	0	16	33	47	29	32	37

[Wed, 6 June]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
07:00-19:00	7566	7047	410	109	96	69	227	900	3886	2006	362	16	4	0	0	0	3	31	54	26	31	36
06:00-22:00	9001	8430	452	119	97	72	247	974	4485	2582	510	29	5	0	0	0	3	32	54	26	31	36
06:00-23:59	9253	8672	461	120	97	73	254	987	4610	2652	539	35	6	0	0	0	3	32	54	26	31	36
00:00-23:59	9500	8889	483	128	97	74	257	1002	4680	2745	592	44	9	0	0	0	3	32	54	26	31	36
00:00-24:00	9500	8889	483	128	97	74	257	1002	4680	2745	592	44	9	0	0	0	3	32	54	26	31	36

Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
07/06/2018 00:00	44	43	0	1	0	0	0	2	18	14	9	1	0	0	0	0	26	35	47	29	34	41
07/06/2018 01:00	42	36	3	3	0	0	0	3	12	18	8	1	0	0	0	0	22	35	44	29	34	41
07/06/2018 02:00	29	22	5	2	0	0	0	1	7	12	9	0	0	0	0	0	24	36	44	31	34	42
07/06/2018 03:00	32	27	3	2	0	0	0	2	7	12	10	1	0	0	0	0	26	36	45	31	36	41
07/06/2018 04:00	47	37	8	2	0	0	0	2	8	23	12	2	0	0	0	0	24	36	47	31	36	42
07/06/2018 05:00	114	95	11	8	0	0	1	5	28	55	23	2	0	0	0	0	21	35	45	31	36	39
07/06/2018 06:00	374	349	18	7	0	1	3	9	123	172	59	6	1	0	0	0	16	35	52	31	34	39
07/06/2018 07:00	655	613	31	11	1	3	16	62	327	202	43	1	0	0	0	0	8	32	47	29	31	37
07/06/2018 08:00	761	705	43	13	3	3	26	119	453	138	19	0	0	0	0	0	6	30	44	26	31	34
07/06/2018 09:00	645	589	48	8	1	0	19	86	366	153	19	1	0	0	0	0	6	31	45	26	31	34
07/06/2018 10:00	553	491	46	16	2	2	20	72	326	115	16	0	0	0	0	0	6	31	42	26	31	34
07/06/2018 11:00	539	487	43	9	2	9	22	89	309	93	14	1	0	0	0	0	8	30	44	26	31	34
07/06/2018 12:00	571	521	38	12	1	0	21	59	288	171	29	2	0	0	0	0	9	32	47	27	31	36
07/06/2018 13:00	549	501	42	6	2	4	15	58	301	148	20	0	1	0	0	0	3	31	50	27	31	34
07/06/2018 14:00	616	571	38	7	0	1	12	74	337	165	27	0	0	0	0	0	16	31	44	27	31	36
07/06/2018 15:00	688	633	38	17	44	13	54	116	335	104	22	0	0	0	0	0	3	28	42	21	29	34
07/06/2018 16:00	742	719	18	5	2	2	20	66	381	234	35	2	0	0	0	0	4	32	44	27	31	36
07/06/2018 17:00	802	773	23	6	3	2	12	72	421	240	47	4	1	0	0	0	8	32	52	29	31	36
07/06/2018 18:00	732	712	12	8	1	4	19	72	384	216	33	3	0	0	0	0	11	32	47	27	31	36
07/06/2018 19:00	500	487	11	2	1	0	4	36	237	181	40	1	0	0	0	0	9	33	44	29	32	37
07/06/2018 20:00	338	326	7	5	0	1	5	19	152	117	39	3	1	1	0	0	16	33	57	29	32	37
07/06/2018 21:00	228	222	6	0	0	1	5	20	111	68	18	5	0	0	0	0	16	33	47	29	31	37
07/06/2018 22:00	167	164	2	1	0	0	6	11	83	52	14	1	0	0	0	0	19	32	45	29	31	36
07/06/2018 23:00	115	110	4	1	0	0	2	7	51	30	22	2	0	1	0	0	18	34	57	29	32	39

[Thu, 7 June]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	V/Min	V/Avg	V/Max	V/15	V/50	V/85
07:00-19:00	7854	7316	420	118	62	43	256	945	4229	1979	324	14	2	0	0	0	3	31	52	26	31	36
06:00-22:00	9293	8699	462	132	63	46	273	1029	4851	2517	480	29	4	1	0	0	3	32	57	26	31	36
06:00-23:59	9574	8972	468	134	63	46	281	1047	4985	2599	515	32	4	2	0	0	3	32	57	26	31	36
00:00-23:59	9882	9232	498	152	63	46	282	1062	5065	2733	586	39	4	2	0	0	3	32	57	27	31	36
00:00-24:00	9883	9233	498	152	63	46	282	1062	5065	2733	587	39	4	2	0	0	3	32	57	27	31	36

Time	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	VMin	VAvg	VMax	V15	V50	V85
08/06/2018 00:00	51	49	2	0	0	1	1	4	14	21	9	1	0	0	0	0	16	34	45	27	34	39
08/06/2018 01:00	32	26	5	1	0	0	1	2	13	11	5	0	0	0	0	0	19	33	41	29	34	39
08/06/2018 02:00	22	19	1	2	0	1	1	1	10	5	1	3	0	0	0	0	16	33	47	29	31	42
08/06/2018 03:00	25	22	2	1	0	0	0	2	9	6	5	3	0	0	0	0	24	36	47	29	34	44
08/06/2018 04:00	47	40	4	3	0	1	0	2	9	17	15	2	1	0	0	0	16	37	49	31	37	42
08/06/2018 05:00	109	95	9	5	0	0	0	3	36	49	20	1	0	0	0	0	26	35	49	29	34	39
08/06/2018 06:00	343	319	16	8	0	1	5	7	109	164	52	5	0	0	0	0	16	35	47	31	34	39
08/06/2018 07:00	650	607	33	10	0	5	16	42	345	191	50	0	1	0	0	0	14	32	49	29	31	37
08/06/2018 08:00	766	704	52	10	1	11	22	98	437	178	17	2	0	0	0	0	8	31	45	26	31	34
08/06/2018 09:00	614	562	39	13	0	5	17	59	337	167	29	0	0	0	0	0	11	32	44	27	31	36
08/06/2018 10:00	608	557	44	7	0	2	5	65	355	155	25	0	1	0	0	0	13	32	49	29	31	36
08/06/2018 11:00	611	565	33	13	3	5	15	70	353	143	19	3	0	0	0	0	6	31	49	26	31	34
08/06/2018 12:00	109	100	7	2	0	0	4	12	56	31	6	0	0	0	0	0	18	32	44	27	31	36

[Fri, 8 June]	Σ	CAR	TRUCK	LONG	10	15	20	25	30	35	40	45	50	60	70	80+	VMin	VAvg	VMax	V15	V50	V85
07:00-19:00	3358	3095	208	55	4	28	79	346	1883	865	146	5	2	0	0	0	6	32	49	27	31	36
06:00-22:00	3701	3414	224	63	4	29	84	353	1992	1029	198	10	2	0	0	0	6	32	49	27	31	36
06:00-23:59	3701	3414	224	63	4	29	84	353	1992	1029	198	10	2	0	0	0	6	32	49	27	31	36
00:00-23:59	3987	3665	247	75	4	32	87	367	2083	1138	253	20	3	0	0	0	6	32	49	27	31	36
00:00-24:00	3987	3665	247	75	4	32	87	367	2083	1138	253	20	3	0	0	0	6	32	49	27	31	36

